



General Membership Meeting
April 19, 2023 @ 1pm
Meeting Notes

The April General Membership Meeting of the Northeast Florida Healthcare Coalition was held in person and via Zoom teleconference technology. The meeting commenced at 1:00 pm on Wednesday, April 19, 2023.

CALL TO ORDER

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Flagler County – Jaffy Lee
Duval County – Rochelle Civil
Emergency Management – John Blanchard
EMS – Tim Devin
Hospitals – Dave Chapman
Public Health – Meaghan Crowley

Absent:

Nassau County – Ronnie Nessler
St. Johns County – Robert Snell
Home Health – Susan Chapman
Long-Term Care – N/A

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from March 15, 2023, Executive Board Meeting was provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Jose Morales (Baker County). A second was made by Sonny Rodgers (Clay County). Motion carries.

FINANCIAL

***Budget Report**

The finance reports for March 2023 were presented by Leigh Wilsey.

The Chair called for a motion. A motion was made to approve the financial report by Jose Morales (Baker County). A second was made by Dave Chapman (Hospitals). Motion carries.

Expenditure Requests

No expenditure requests at this time.

Management and Administration

EMAG 2023 Recap

18 individuals from across the three HCCs in the Alliance attended the EMAG conference in Savannah last week, April 12-14th. All attendees reported enjoying the various breakout sessions. The conference also provided the opportunity for different members to interact with members of other Coalitions. EMAG continues to be an advantageous conference for Coalition members.

Project Funding Update

Staff reports all but two projects have received their equipment. Two Marion County projects are procuring their equipment but remain on track to submit for reimbursement prior to the end of the fiscal year. All other projects have submitted their reimbursement paperwork or are in the process of submitting their paperwork.

PRESENTATIONS

Bold Planning Presentation – Will Minkoff

Mr. Will Minkoff from BOLDplanning presented to the meeting attendees on who and what BOLDplanning is, and what services will be offered through the Coalition's funding/contractual agreement with the company. BOLDplanning provides a software platform for any agency or organization to develop a COOP plan. As planning workshops are scheduled, the HCC staff will distribute that information to all members.

CDBG: North Florida Resiliency Plan for Health and Medical Lifeline – Eric Anderson

Mr. Eric Anderson, from the Northeast Florida Regional Council, provided a presentation regarding the work being done on CDBG: North Florida Resiliency Plan for Health and Medical Lifeline. This program evaluates several climate exposures on the healthcare facilities in the 18-county region of the Region 3 Healthcare Coalition Alliance. As this program moves forward, program staff will begin local workshops to discuss with stakeholders what their threats are based on the hazards being evaluated within this grant. UF Health Jacksonville has agreed to be the pilot facility to understand what their footprint specific climate exposure is. As this program progresses, staff will survey the HCC membership twice; one time on infrastructure impacts and the second survey will evaluate the impacts on the healthcare delivery system from the findings of the analysis.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been two (2) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Dave Chapman (Hospitals) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.

Board Nominations

Staff report there are several vacancies for voting members; St. Johns County is missing one representative and Long-Term Care is missing a representative. Staff urge these respective

positions to contact their appointing body. Voting members are now eligible to send in their nominations for Board Officer positions. Currently, Mr. Tim Devin sits as the Chair, and Mr. Dave Chapman serves as the Vice Chair. Mr. Jeff Markulik was serving as the Secretary/Treasurer, prior to his retirement. Per the bylaws, the Chair, Vice Chair, and Secretary/Treasurer can serve two consecutive terms, and currently Mr. Devin and Mr. Chapman are on their first term. Following the survey, there will be voting at the May meeting.

HVA Gaps Project

The Alliance Board has identified pre-hospital pediatric surge management to be a prioritized, regional gap. The State has approved the Coalition's request to use the additional HVA gap funding to purchase equipment to help fill this regional gap. Staff are collecting each county's needs to determine the number of pieces of equipment needed to be ordered. As soon as this is identified, staff will begin the purchasing process.

TRAINING AND EXERCISE

Active Threat Virtual TTX Offerings

Two offerings of an active threat virtual tabletop exercise will be provided through the Coalition on May 8th and May 16th. Both offerings will be from 1:00 to 4:30 PM. The training flyer and registration information was shared with Coalition members through ReadyOp and it is posted on the Alliance website. As of now, the first offering is full, and there are only a few seats open in the second offering.

Statewide Radiation Surge Tabletop Exercise

In partnership with the State and the HCCs across the state, there will be a virtual, tabletop exercise on May 17th from 9:00 AM to 1:00 PM, to test the new Alliance Radiation Surge Annex. This statewide exercise will provide the opportunity for regional breakout groups for each region to talk about their threats, capabilities, and gaps. There will be statewide report-outs, to see how different regions would respond, following the regional breakout. The flyer and registration have been shared through email and is posted to the Alliance website.

PER-320 Course

Staff report they have finalized with TEEX the dates and registration links for this course delivery. It is a full-day, in-person training. Individuals who attend this will train on PPE, with donning and doffing and other considerations during a biological event. The course flyer with more information and registration links will be attached to the meeting minutes and is on the Alliance website. Staff encourage members to share this training opportunity, as if there are not 26 registrants in each offering, they will not provide the training.

Pediatric Surge TTX

Staff shared the upcoming, in-person pediatric surge tabletop exercise opportunity to be held on July 25, 2023, from 12:30 to 4:00 PM. The exercise is geared towards ESF-8 partners – public health, hospitals, EMS, emergency management, etc. The *Save the Date* has been shared with the Alliance membership. The exercise is projected to be hosted at the FDLE building in Jacksonville, updated information will be shared with the Alliance once it is received by staff.

OPEN DISCUSSION

- Hospitals – Mr. Dave Chapman reported the 15 'Til 50 exercise is scheduled for June 6th and

7th at St. Vincent's Southside. June 6th is the training/walk-through in the afternoon, and the exercise will be on the morning of June 7th. The next FCDC meeting is Thursday, April 27th and it will be virtual only.

Ms. Jenn Silvey-Cason is now the President of FCDC, and she reports the next several FCDC meetings will be virtual until they can find a new meeting space.

- Public Health
 - Clay FDOH – Mr. Sonny Rodgers reports they should have a new planner on board by May 1st. May 15-19th they are working with Clay County Emergency Management during Hurricane Preparedness Week, working with all local partners. Clay DOH has an upcoming training with the Regional Special Needs Coordinator, to train all special needs shelter staff. More information to come on their back-to-school event.
 - Baker FDOH – Mr. Jose Morales asks HCC staff if there was a way for meeting attendees to receive an email confirmation once an attendee has signed-in through the ReadyOp form. Reports in May, Baker DOH is having an all-staff training for special needs sheltering operations. Reports they are working with several locations regarding COOP locations within Baker County.
 - Regional FDOH – Ms. Freda Vaughn reports the Region 2 RERA, Sam MacDonnell is retiring, and his last working day is next Friday. Reports there will be a retirement celebration in Tallahassee on May 18th. Reports she will be out of town the first two weeks of May. During the first week, the Region 2 RERA, Howell Batts, will be covering Region 3. During the second week, the Region 5 RERA will cover for Region 3.
- Long-Term Care – Nothing to report.
- EMS – Mr. Tim Devin reports at the last EMS meeting they discussed the new allocations of rural versus non-rural counties, and how that may impact future funding and grant opportunities for EMS agencies.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.

ADJOURN

The meeting was adjourned at 2:44 PM.

NEXT MEETING

May 17, 2023, at 1:00 pm
Executive Board Meeting
In-person at WJCT



General Membership Meeting Attendance
April 19, 2023, @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Timothy	Devin	FC-EMS-AC	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Ryan	Nash	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Craig	Tompkins	River Garden Senior Services	Skilled nursing, nursing, and long-term care facilities	
Jaffy	Lee	Florida Dept of Health - Flagler County	Public Health Agencies (Core HCC Member)	
Jenn	Silvey-Cason	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)	
Mary	Boutte	DOH – St. Johns	Public Health Agencies (Core HCC Member)	
Gavin	Butler	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Diann	Jacobs	Baptist Health	Acute Care Hospitals (Core HCC Member)	
John	Blanchard	Baker County Sheriff's Office	Emergency Management Organizations (Core HCC Member)	
Jose	Morales	DOH – Baker	Public Health Agencies (Core HCC Member)	
Christopher	Carney	Clay County Fire Rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)	
Cynthia	Mapulanga	FDLE	Local public safety agencies (e.g. law enforcement and fire)	
M. Dallas	Cooke	JFRD-EOC	Emergency Management Organizations (Core HCC Member)	

Kevin	Kotsis	St. Vincent's	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Rochelle	Civil	DOH – Duval	Public Health Agencies (Core HCC Member)	
Will	Minkoff	BOLDplanning	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	BOLDplanning
Katy	Sawyer	Baptist Health	Acute Care Hospitals (Core HCC Member)	
Meaghan	Crowley	DOH – Baker	Public Health Agencies (Core HCC Member)	
Eric	Anderson	NEFRC	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Government agency
Monica	Dominguez	NEFRC	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Government agency

Crisis Point: A Virtual Active Threat Exercise

Sponsored by the Region 3 Healthcare Coalition Alliance

Offering 1: May 8, 2023
1:00 - 4:30 PM

**REGISTRATION FULL FOR
OFFERING 1**

Offering 2: May 16, 2023
1:00 PM - 4:30 PM

[Click Here to Register](#)



Participants Include:

Healthcare organizations from the Region 3 Healthcare Coalition Alliance looking to meet their CMS 'Exercise of Choice' requirement.

- Long Term Care
- Nursing Homes
- Skilled Nursing Facilities
- Home Health
- Hospice
- Dialysis
- Assisted Living
- Hospitals
- Others

Exercise Overview:

Join the Region 3 Healthcare Coalition Alliance for a virtual, discussion-based exercise which can be used to meet your CMS 'Exercise of Choice' requirement. The exercise, which will be offered twice, will include an interactive, active threat scenario that features both large and breakout group discussions. Each participating agency will receive a comprehensive After-Action Report and a certificate of participation that can be used to demonstrate compliance.

Once registered, you will be sent a confirmation email containing:

- Information on how to access the exercise documents through the online web portal.
- Information on how to access the exercise through Zoom on your selected date of participation.

Questions? Contact Elaina Huffman at ElainaH@AllClearEMG.com

Statewide Radiation Surge Tabletop Exercise



FLORIDA HEALTH CARE COALITIONS

www.FloridaHCC.org

[Register
Here](#)

When: Wednesday, May 17, 2023,
9 AM to 1 PM (EDT)

Where: Virtual (Zoom)

Who: Hospitals, Emergency Management, EMS, Public Health and Other
Subject Matter Experts & Partners

Why: Test the new Radiation Surge Annex and assess local and regional
capabilities and gaps in responding to a radiological emergency.



Healthcare Coalition Alliance
Region 3





Personal Protective Measures for Biological Events

PER-320

Personal Protective Measures for Biological Events (PPMB) is a one-day course focusing on the challenges faced by first responders and clinical health care professionals in pre-hospital and hospital environments as they deal with personal protective equipment (PPE) needs and potential contamination issues while dealing with highly infectious diseases. The course provides students with an overview of PPE, and includes experiential learning activities on donning and doffing PPE and technical decontamination. Additionally, students review the different types of decontamination.

****This is the same training course, offered in 3 different locations across the region****

June 12, 2023, 9 AM to 4 PM (Lake City)

Lake Shore Hospital Authority, 259 NE Franklin Street, Suite 102, Lake City, FL 32055

[Register Here](#)

June 14, 2023, 9 AM to 4 PM (Jacksonville)

Ascension St. Vincent's Southside, 4201 Belfort Road, Jacksonville, FL 32216

[Register Here](#)

June 16, 2023, 9 AM to 4 PM (Gainesville)

Haven Hospice, 4200 NW 90th Boulevard, Gainesville, FL 32606

[Register Here](#)

Suggested Participants

- Emergency Medical Services
- Law Enforcement
- Public Health
- Public Works
- Healthcare Personnel

CE Credits

- IACET - .08 CEUs
- 8.0 CEUs for Nurses

Prerequisites

- FEMA/SID Number

***Please see the attached guide on instructions to obtain your FEMA/SID Number**

Questions? Please contact:
asieger@NEFRC.org



FEMA SID Guide

FEMA Student Identification (SID)

What is a FEMA SID?

FEMA Student Identification (SID) number is a unique number generated and assigned to anyone who needs or is required to take training provided by a FEMA organization. Your FEMA SID uniquely identifies you throughout the FEMA organization and all of its agencies. The goal is for your FEMA SID to serve as your personal identification number instead of your Social Security Number (SSN) in support of FEMA's effort to decrease/cease the use of SSN for identifying and tracking individuals.

Why do I need a FEMA SID?

A FEMA SID is required to register for and participate in any training provided by FEMA. All FEMA training providers' registration systems and enrollment procedures require a valid FEMA SID. The FEMA SID will serve as your unique identifier and be used to maintain the record of FEMA training you attended.


Do you have a FEMA Student Identification (SID) Number?

To register, go to the [FEMA Student Identification System](#)

Select "Register for a FEMA SID" in the middle of the screen. Follow the instructions and provide the necessary information to create your account. If you are a user with a Personal Identity Verification (PIV) card, enter your FEMA SID and select your certificate and enter your pin.

Forgot your FEMA SID?

If you already have a FEMA SID but forgot it, go to the [FEMA Student Identification System](#) and select the option: "Forgot Your FEMA SID." You will be asked to provide certain information. Your FEMA SID will be emailed to you along with a separate message that will ask you to reset your password.



SAVE THE DATE

TO JOIN REGION 3 HEALTHCARE COALITION ALLIANCE FOR
CAMP CHAOS
A PEDIATRIC SURGE TABLETOP EXERCISE

JULY 25
2023

12:30-4:00PM
LOCATION TO BE DETERMINED

