



**General Membership Meeting**  
**January 18, 2023 @ 1pm**  
**Meeting Notes**

The January General Membership Meeting of the Northeast Florida Healthcare Coalition was held in-person and via Zoom teleconference technology. A hybrid meeting was held due to COVID-19 precautions. The meeting commenced at 1:00 pm on Wednesday, January 18, 2023.

**CALL TO ORDER**

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales  
Clay County – Sonny Rodgers  
Flagler County – Jaffy Lee  
Duval County – Rochelle Civil  
EMS – Tim Devin  
Hospitals – Dave Chapman  
Long Term Care – Jeff Markulik  
Public Health – Meaghan Crowley

Absent:

Emergency Management – John Blanchard  
Nassau County – Ronnie Nessler  
St. Johns County – Noreen Nickola-Williams  
Home Health – N/A

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

**\*Approval of Minutes**

The draft minutes from December 21, 2022, General Membership Meeting was provided as part of the meeting packet.

*The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Jose Morales (Baker County). Motion carries.*

**FINANCIAL**

**\*Budget Report**

The finance reports for December 2022 were presented by Jeff Markulik.

*The Chair called for a motion. A motion was made to approve the financial report by Jose Morales*

*(Baker County). A second was made by Dave Chapman (Hospitals). Motion carries.*

#### Expenditure Requests

No expenditure requests at this time.

#### Management and Administration

##### **EMAG 2023**

13 individuals have expressed interest in attending EMAG 2023. Staff report registration should open soon, and they will reach out to those planning to attend for registration information. If anyone is still interested in attending, let staff know.

##### **Newsletter Feedback**

Staff resumed the HCC newsletter starting last week, and report there will be a quarterly newsletter. The newsletter highlights projects occurring across the region and other member highlights.

##### **2022-2023 Project Funding Update**

Staff reports all MOAs to receive facilities and organizations that have been sent out. Four projects are complete and are in the process of reimbursement. The other projects are still procuring equipment. One funded project is still awaiting leadership sign-off from their respective organizations.

##### **CDBG Healthcare**

Eric Anderson presented updates on the healthcare facility mapping work being done through the CDBG Healthcare project. Starting in April of 2023, members of the CDBG Healthcare project will be presenting full map series to each respective Coalition. The map series identifies vulnerabilities that exist, which threaten the healthcare facility lifeline.

##### **RFQs Posted**

Staff report the HCC posted three RFQs for COOP Writing Workshops, Pediatric Surge Event TTX, and virtual tabletop exercise offerings.

### **BUSINESS**

#### **\*Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been five (5) membership requests since the last meeting. The list was provided in the meeting packet.

*The Chair called for a motion. A motion was made by Jose Morales (Baker County) to approve the new members. A second was made by Jeff Markulik (Long Term Care). Motion carries.*

#### **\*Approval of HVA Final Report**

Staff report they received valuable feedback and comments on the Region 3 Alliance HVA/JRA. The link to the final document is attached to the meeting packet and can be found on the Alliance website.

*The Chair called for a motion. A motion was made by Dave Chapman (Hospitals) to approve the new members. A second was made by Jose Morales (Baker County). Motion carries.*

### **TRAINING AND EXERCISE**

#### **Spring and Summer Training Offerings**

Staff is in the process of scheduling training offerings and locations for the upcoming Spring and

Summer. A PPE training course provided through TEEEX will be hosted in June, and flyers will be sent out once registration information is available.

#### FIDTN Exercise

The Florida Infectious Disease Transportation Network exercise is taking place in Jacksonville this upcoming February. This expands the region's capabilities and resilience to these threats, especially since a similar exercise (FIDTN) took place earlier this year in Gainesville.

### **OPEN DISCUSSION**

- Hospitals – Dave Chapman reported the next FCDC meeting is Thursday, January 26<sup>th</sup> at 10:30 AM. FCDC is looking for ideas for training and education to bring to their monthly meetings, if anyone has recommendations, please contact Jenn Silvey. Mr. Chapman stated he knows someone who is willing to assume the role of Home Health representative.
- Public Health – In Duval County, the chemical threat exercise hosted by the State will start on 2/28 and end on 3/3. In Clay County, they are in the process of hiring a new planner. At the regional level, there is a new Regional Special Needs Consultant. Additionally, the Region 3 IPPW is on January 26<sup>th</sup> at the Alachua County EOC.
- Long-Term Care – Nothing to report.
- EMS – Nothing to report; the last meeting was canceled. Statewide meetings started this week in Daytona Beach.
- Emergency Management – FEPA Annual Meeting is coming up at the end of January through the first week of February. This meeting provides opportunities for training and professional development for those interested in the FPEM or FPEM-HC certification.
- Home Health – N/A.

### **ADJOURN**

The meeting was adjourned at 1:38 PM.

### **NEXT MEETING**

February 15, 2023, at 1:00 pm  
Executive Board Meeting  
In-person at WJCT



**General Membership Meeting Attendance**  
**January 18, 2023 @ 1pm**

<b>Name</b>	<b>Name (Last)</b>	<b>Facility Name</b>	<b>Facility Type</b>	<b>'other'</b>
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Timothy	Devin	FC-EMS-AC	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Halle	Mitchell	Jacksonville Fire & Rescue Department	Emergency Management Organizations (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Jose	Morales	DOH-Baker	Public Health Agencies (Core HCC Member)	
Darci	Lee	Florida Dept of Health - Flagler County	Public Health Agencies (Core HCC Member)	
Leah	Guthrie	Mental Health Resource Center	Behavioral Health Services and Organizations	
Ryan	Nash	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Jeff	Markulik	Frank Wells Nursing Home	Skilled nursing, nursing, and long-term care facilities	
Ivy	Baker	FDOH	Public Health Agencies (Core HCC Member)	
Kevin	Kotsis	St. Vincent's	Acute Care Hospitals (Core HCC Member)	
Ken	Elias	JaxCare Patient Transport	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Steven	Barreira	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Meaghan	Crowley	DOH-Baker	Public Health Agencies (Core HCC Member)	
Kynda	Hancock	DOH – Duval	Public Health Agencies (Core HCC Member)	
Brenda	Hoskins	East West Surgery Center	Outpatient health care delivery	
Mary	Boutte	DOH – St. Johns	Public Health Agencies (Core HCC Member)	
Kirby	Wedekind	DHS CISA	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	DHS
Rochelle	Civil	DOH – Duval	Public Health Agencies (Core HCC Member)	
Philip	Hernandez	DOH – St. Johns	Public Health Agencies (Core HCC Member)	

Jason	Miller	Jacksonville Port Authority	Infrastructure companies (e.g. utility and communication companies)	
Brad	Cheek	River Garden	Skilled nursing, nursing, and long-term care facilities	
Jerry Lynn	Daniels	Senior Living at The Greens	Skilled nursing, nursing, and long-term care facilities	