



Executive Board Meeting
October 20, 2021 @ 1pm
Meeting Notes

The October Executive Board Meeting of the Northeast Florida Healthcare Coalition was held via Zoom teleconference technology. A virtual meeting was held due to COVID-19 precautions. The meeting commenced at 1:00pm on Wednesday, October 20, 2021.

CALL TO ORDER

The meeting was called to order by Chairperson Tim Devin (EMS) with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Duval County – Winston Gibbs (alternate)
Flagler County – Gaetana Carroll
Nassau County – Ronnie Nessler
St. Johns County – Noreen Nickola-Williams
EMS – Tim Devin
Hospitals – Dave Chapman
Long Term Care – Jeff Markulik
Public Health – Robert Snyder

Absent:

Emergency Management – Percy Golden
Home Health – Kristy Siebert

A digital sign-in sheet link was provided to virtual attendees. The sign-in sheet is attached to these minutes.

***Approval of Minutes**

The draft minutes from the September 15, 2021, Quarterly General Membership Meeting was provided as part of the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Ronnie Nessler (Nassau County). Motion Carries.

FINANCIAL

***Budget Report**

The finance report for September 2021 was presented by staff.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the financial report by Ronnie Nessler (Nassau County). A second was made by Sonny Rodgers (Clay County).

Motion Carries.

Expenditure Requests

None at this time.

Management and Administration Update

- **New Staff Addition:** Monica Dominquez is joining the Regional Council to implement programs that support the Healthcare Coalition. She will be working on the North Florida Resiliency Plan for the Health and Medical Lifeline.

- **Infectious Disease Pilot Projects:**
 - **EMist Sprayers for Long-Term Care:** The Coalition purchased 35 units for distribution across the 18-county region. 15 units have been sent to facilities in the 6 counties of the Northeast Florida Coalition. 5 units are still available to members. Please reach out to staff if you are interested in one of the remaining units.

 - **EMist Sprayers for EMS Partners:** The Coalition is working with our EMS discipline representatives on the potential use of the EMist sprayers in EMS transport vehicles. This can be a low-cost solution to increase infectious disease prevention, particularly for those counties that do not have an Aeroclave unit.

 - **Ventilated Headboards:** Coalition staff is working with a facility in our sister healthcare coalition on the use of a ventilated headboard. In addition to providing increased protection for staff ventilated headboard can also significantly reduce the amount of time required to purge the room of potential contaminants within the air. The use of ventilated headboards can eliminate the need to let the room sit after discharge of a COVID-19 patient prior to performing terminal cleaning to prepare the room for admission of another patient.

Details are being gathered on the purchase, setup, and use of the headboard to determine if this could be a useful infectious disease prevention resource in other healthcare settings. Staff will revisit this pilot program as more information becomes available.

- **National Healthcare Coalition Preparedness Conference:** The conference is still taking place in Orlando in December. Four members will be attending using scholarship funds provided by the Coalition.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been five (5) membership requests since the last meeting. The list was provided in the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the membership requests by Robert Snyder (Public Health). A second was made by Noreen Nickola-Williams (Public Health). Motion Carries.

Project Funding Update FY 2021-2022

Staff has been working with the following awardees on Memorandum of Understandings (MOUs). Once the MOUs have been executed, the awardees can purchase their items and go through the reimbursement process with the Coalition. All projects must be fully implemented and reimbursed by January 31, 2022.

Applicant	Project	Request	Approved
UF Health Jacksonville	North Campus Decon Tent	\$ 26,316.48	\$ 26,316.48
CIL Center for Independent Living Jacksonville	Emergency Preparedness Conference	\$ 3,500.00	\$ 3,500.00
Advent Health Palm Coast	Hazmat/Decon Preparedness	\$ 27,867.50	\$ 15,456.15
Baptist Health	CPC/PPE for Patient Decon/Haz-Mat MCI Response	\$ 25,000.00	\$ 20,181.06
Flagler Hospital	Decon Shower Tent	\$ 19,377.64	\$ 19,377.64
Baker Sheriff's Office	Baker County Sheriff's Office AED Response (8 Units)	\$ 11,600.00	\$ 8,700.00
Mental Health Resource Center	Automatic External Defibrillators (AEDs) (9 Units)	\$ 12,591.00	\$ 8,400.00
Memorial Hospital	Decontamination Shower Replacement	\$ 16,320.67	\$ 16,320.67
Memorial Hospital	Patient Evacuation Device Purchase	\$ 10,328.97	
JFRD	Airway Training Manikins	\$ 10,120.41	\$ 6,747.00
Care Centers of Nassau	Mobile Lighting	\$ 1,620.00	\$ 1,620.00
Care Centers of Nassau	Potable Handicap Ramps	\$ 1,000.00	
Care Centers of Nassau	Communications	\$ 1,955.00	\$ 1,955.00
Care Centers of Nassau	Mechanical Lifts	\$ 7,740.00	
Care Centers of Nassau	Mobile Generators	\$ 4,590.00	
Care Centers of Nassau	Portable A/C	\$ 3,790.00	
		TOTAL	\$ 128,574.00

Presentation – Julianna Gordon with btn. (Pronounced Button) – Wholesale Supply-Chain Partner

TRAINING AND EXERCISES

Training and Exercises

11 virtual classes have been made available to members throughout the next quarter. These classes can be found at <https://www.flregion3hcc.org/what-we-do/training/>

October 2021

- **October 19 – Hurricane Awareness (AWR-343)**
 - 4-hour class (12:30 to 4:30pm Eastern)
 - Provider – National Disaster Preparedness Training Center (Hawaii)
- **October 25 & 26 – Healthcare Sector Emergency Preparedness I (AWR-336)**
 - 8-hour class (12:30 to 4:30pm Eastern, each day)
 - Provider – Center for Domestic Preparedness (Anniston, AL)

November 2021

- **November 2 & 3 – Coastal Hazards Awareness (AWR-379)**
 - 8-hour class (12:30 to 4:30pm Eastern, each day)
 - Provider – National Disaster Preparedness Training Center (Hawaii)
- **November 9 – Hospital Incident Command Systems (AWR-934-V7)**
 - 2-hour class (10am to 12pm Eastern)
 - Provider – Center for Domestic Preparedness (Anniston, AL)
- **November 10 – Healthcare Facility Preparedness (AWR-934-V8)**
 - 1.25-hour class (10am to 11:15am Eastern)
 - Provider – Center for Domestic Preparedness (Anniston, AL)
- **November 18 – Natural Disaster Awareness for Caregivers (AWR-308)**
 - 4-hour class (12:30 to 4:30pm Eastern)
 - Provider – National Disaster Preparedness Training Center (Hawaii)
- **November 30 – Federal, State, and Local Roles in Medical Emergency Response (AWR-934-V5)**
 - 1.25-hour class (10am to 11:15am Eastern)
 - Provider – Center for Domestic Preparedness (Anniston, AL)

December 2021

- **December 1 & 2 – Healthcare Sector Emergency Preparedness I (AWR-336)**
 - 8-hour class (12:30 to 4:30pm Eastern, each day)
 - Provider – Center for Domestic Preparedness (Anniston, AL)
- **December 7 & 8 – Flooding Hazards: Science & Preparedness (AWR-362)**
 - 8-hour class (12:30 to 4:30pm Eastern, each day)
 - Provider – National Disaster Preparedness Training Center (Hawaii)
- **December 10 – Healthcare Facility Preparedness (AWR-934-V8)**
 - 1.25-hour class (10am to 11:15am Eastern)
 - Provider – Center for Domestic Preparedness (Anniston, AL)
- **December 14 – Hospital Incident Command Systems (AWR-934-V7)**
 - 2-hour class (10am to 12pm Eastern)
 - Provider – Center for Domestic Preparedness (Anniston, AL)

<https://www.flregion3hcc.org/whatwe-do/training/>

CST vs MRSE Exercise

Staff discussed the sunset of the Coalition Surge Test (CST) exercise. The CST exercise is being replaced by the Medical Response and Surge Exercise (MRSE) exercise. Staff will provide an overview of the new MRSE exercise once it has been released by ASPR.

Florida Infectious Disease Transportation Network (FIDTN) Exercise

The North Central Florida Health Care Coalition will be implementing the FIDTN Exercise on February 22, 2022, in Alachua County. The planning team has asked the Northeast Florida Healthcare if they can provide subject matter experts to assist as exercise controllers or evaluators. Staff will reach out to our membership to address exercise needs once they have been formally determined.

OPEN DISCUSSION

- EMS - Paramedicine major topics of discussion. The EMS discipline is also looking at the use of drones in the deployment of EMS personal and response resources. They have estimated a substantial cost savings using drones versus traditional transportation methods of a helicopter.
- Public Health – The Governor has announced a new State Surgeon General. Additionally, FDOH County offices are beginning to turn the corner on the COVID-19 activation. Some of their normal processes are beginning to return as the numbers begin to reduce across the region.

ADJOURN

November 17, 2021
Executive Board Meeting

December 15th
General Membership Meeting

Name (First)	Name (Last)	Email	Facility Name	Facility Type
Eric	Anderson	eanderson@nefrc.org	NEFRC	
Gaetana	Carroll	Gaetana.Carroll@flhealth.gov	Flagler CHD	Public Health Agencies (Core HCC Member)
Dave	Chapman	dave.chapman@medxcel.com	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)
Sandi	Courson	Sandi.Courson@flhealth.gov	Department of Health	Public Health Agencies (Core HCC Member)
Timothy	Devin	Blazejfrd@aol.com	FC EMS AC	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Monica	Dominguez	mdominguez@nefrc.org	NEFRC	
Deena	Ellis	deena.ellis@adventhealth.com	Adventhealth-Palm Coast	Acute Care Hospitals (Core HCC Member)
Winston	Gibbs	Winston.Gibbs@flhealth.gov	Florida Department of Health Duval County	Public Health Agencies (Core HCC Member)
Leah	Guthrie	lguthrie@mhrclorida.com	Mental Health Resource Center	Behavioral Health Services and Organizations
Kathleen	Kavanagh	kkavana2@ju.edu	Jacksonville University	Schools and universities, including academic medical centers
Kevin	Kotsis	kevin.kotsis@ascension.org	Ascension St Vincent's	Acute Care Hospitals (Core HCC Member)
Jeff	Markulik	jmarkulik@bcmdevcs.com	W. Frank Wells Nursing Home	Skilled nursing, nursing, and long-term care facilities
Wes	Marsh	LNAdmin@SouthernLTC.com	Lanier Rehabilitation Center	Skilled nursing, nursing, and long-term care facilities
Wes	Marsh	LnAdmin@southernLTC.com	Lanier Rehabilitation Center	Skilled nursing, nursing, and long-term care facilities
Jose	Morales	jose.morales@flhealth.gov	Florida Department of Health in Baker County	Public Health Agencies (Core HCC Member)
Jose	Morales	jose.morales@flhealth.gov	Florida Department of Health in Baker County	Public Health Agencies (Core HCC Member)
Ryan	Nash	Ryan.Nash@flhealth.gov	FDOH-Nassau	Public Health Agencies (Core HCC Member)
Ronnie	Nessler	ronald.nessler@flhealth.gov	Florida Dept. of Health-Nassau	Public Health Agencies (Core HCC Member)
Noreen	Nickola-Williams	Noreen.Nickola-Williams@flhealth.gov	Florida Department of Health in Saint Johns County	Public Health Agencies (Core HCC Member)
Sonny	Rodgers	sonny.rodgers@flhealth.gov	DOH-Clay	Public Health Agencies (Core HCC Member)
Jennifer	Silvey-Cason	Jennifer.Silvey@jax.ufl.edu	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)
Robert	Snyder	Robert.Snyder@flhealth.gov	DOH-Flagler	Public Health Agencies (Core HCC Member)
Rich	Ward	richard.ward@hcahealthcare.com	Orange Park Medical Center	Acute Care Hospitals (Core HCC Member)
Leigh	Wilsey	lwilsey@nefrc.org	NEFRC	