



Executive Board Meeting
November 17, 2021 @ 1pm
Meeting Notes

The October Executive Board Meeting of the Northeast Florida Healthcare Coalition was held via Zoom teleconference technology. A virtual meeting was held due to COVID-19 precautions. The meeting commenced at 1:00pm on Wednesday, November 17, 2021.

CALL TO ORDER

The meeting was called to order by Chairperson Tim Devin (EMS) with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Duval County – Winston Gibbs (alternate)
Flagler County – Gaetana Carroll
St. Johns County – Noreen Nickola-Williams
EMS – Tim Devin
Hospitals – Dave Chapman
Long Term Care – Jeff Markulik
Public Health – Robert Snyder

Absent:
Emergency Management – VACANT
Home Health – Kristy Siebert
Clay County – Sonny Rodgers
Nassau County – Ronnie Nessler

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from the October 20, 2021, Executive Board Meeting was provided as part of the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Noreen Nickola-Williams (St. Johns County). Motion Carries.

FINANCIAL

***Budget Report**

The finance report for October 2021 was presented by the Treasurer.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the financial report by Dave Chapman (Hospitals). A second was made by Noreen Nickola-Williams (St. Johns County). Motion Carries.

Expenditure Requests

None at this time.

Management and Administration Update

- **New Staff Addition:** Monica Dominquez is joining the Regional Council to implement programs that support the Healthcare Coalition. She will be working on the North Florida Resiliency Plan for the Health and Medical Lifeline.
- **National Healthcare Coalition Preparedness Conference:** The conference is still taking place in Orlando in December. Two additional members will be attending, making a total of six using scholarship funds provided by the Coalition.
- **2021-2022 Project Funding Update:** All projects are in process. One project recipient has already requested reimbursement. All projects are on target to be completed by the January 31 deadline.
- **Resuming In-person meetings:** Board members discussed resuming the in-person meeting options in January. Dave Chapman, St. Vincent's Southside reported that the meeting room is reserved and available for group meetings.
- **BinaxNOW COVID Testing Kits:** FDOH has offered the testing kits to Healthcare Coalition members at no charge. These kits expired 9/30/21 and are under a shelf-life extension until 12/30/21. Each box contains 40 tests and retail for approximately \$499.00. To date, the HCC has ordered 800 boxes of tests kits for members.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been six (6) membership requests since the last meeting. The list was provided in the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the membership requests by Jose Morales (Baker County). A second was made by Noreen Nickola-Williams (Public Health). Motion Carries.

Board Vacancy for Emergency Management

Staff reported that there is a vacancy in the Emergency Management discipline. Greg Foster (Nassau) retired and Percy Golden (Duval) has moved to a new position within JFRD. The regional Emergency Managers will meet in December and staff will request that select a new representative and alternate.

TRAINING AND EXERCISES

MRSE Exercise

Staff reported that the required Coalition Surge Test (CST) Exercise is now called the Medical Response and Surge Exercise (MRSE). The Alliance will hold this exercise on March 9, 2022. Hospitals will be contacted about participating

FIDTN Exercise

Staff reported that The Alliance will participate in the Stateside Florida Infectious Disease Transportation Network, FIDTN, Exercise on February 22, 2022. The FIDTN is that State's plan to transport a highly infectious (e.g. Ebola) patient using a 'daisy chain' approach across Florida and then transfer the patient to Georgia EMS for final transport to the Region Treatment Center at Emory. Alachua County EMS will participate in this exercise for the Region.

Virtual Training

4 virtual classes remain available to members for the quarter. These classes can be found at <https://www.flregion3hcc.org/what-we-do/training/>

OPEN DISCUSSION

- EMS – Staff is working with our current EMS partners to increase membership in this discipline.
- Hospitals – The First Coast Disaster Council is working on a regional AAR for the response to the COVID-19 Delta variant surge in hospitalizations.
- LTC – Jeff Markulik will represent Florida in a workshop on Long-Term Care during the National Healthcare Preparedness Conference in Orlando next month.

ADJOURN

December 15th
General Membership Meeting



Executive Board Meeting Attendance
November 17, 2021 @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Timothy	Devin	FC EMS AC	EMS(Core HCC Member)	
Rich	Ward	OPMC	Acute Care Hospitals (Core HCC Member)	
Noreen	Nickola-Williams	FDOH St. Johns County	Public Health Agencies (Core HCC Member)	
Aida	Washburn	FDEM	Emergency Management (Core HCC Member)	
Gavin	Butler	St. Johns County EM	Emergency Management (Core HCC Member)	
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Jose	Morales	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sandi	Courson	FDOH Region 3	Public Health Agencies (Core HCC Member)	
Brad	Elias	JFRD	EMS(Core HCC Member)	
Ryan	Nash	FDOH Nassau	Public Health Agencies (Core HCC Member)	
Kathleen	Kavanagh	Jacksonville University	Schools and universities,	
Winston	Gibbs	Florida Department of Health Duval County	Public Health Agencies (Core HCC Member)	
patrick	welch	St. Johns County Fire Rescue	Local public safety agencies	
Deena	Ellis	AdventHealth-PC	Acute Care Hospitals (Core HCC Member)	
Skyler	Warren	Department of Health	Public Health Agencies (Core HCC Member)	
Leah	Guthrie	Mental Health Resource Center	Behavioral Health Services	
Jesus	Rodriguez	Heartland Hospice	Home Health	
Meaghan	Crowley	DOH-Baker	Public Health Agencies (Core HCC Member)	
Gaetana	Carroll	Flagler County Health Dept.	Public Health Agencies (Core HCC Member)	
Kenny	Higginbotham		Other	Vital Statistics
Kirby	Wedekind	DHS / CISA	Other	critical infrastructure
Dallas	Cooke	JFRD	Emergency Management (Core HCC Member)	
Robert	Linnens	FDOH	Public Health Agencies (Core HCC Member)	
Jeff	Markulik	BCMS	Long Term Care	