



General Membership Meeting
June 15, 2022 @ 1pm
Meeting Notes

The June General Membership Meeting of the Northeast Florida Healthcare Coalition was held in-person and via Zoom teleconference technology. A hybrid meeting was held due to COVID-19 precautions. The meeting commenced at 1:00 pm on Wednesday, June 15, 2022.

CALL TO ORDER

The meeting was called to order by Leigh Wilsey with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Flagler County – Jaffy Lee
Nassau County – Ryan Nash
Emergency Management – John Blanchard
EMS – Tim Devin
Hospitals – Dave Chapman
Long Term Care – Jeff Markulik
Public Health - Robert Snyder

Absent:

Duval County – Rochelle Civil
St. Johns County – Noreen Nickola-Williams
Home Health – Kristy Siebert

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from April 20, 2022, and May 18, 2022, Executive Board Meeting was provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by John Blanchard (Emergency Management). Motion carries.

FINANCIAL

***Budget Report**

The finance report for May 2022 was presented by Leigh Wilsey.

The Chair called for a motion. A motion was made to approve the financial report by Jose Morales

(Baker). A second was made by Dave Chapman (Hospitals). Motion carries.

Expenditure Requests

No expenditure requests at this time.

Management and Administration

- **Final expenditures:** Staff report wrapping up final purchases that do not need Board approval. Report they are purchasing training materials such as projectors. Staff reiterates the redirection of funds from a canceled CHAMP project to a Northeast facility that was discussed last month.
- **New Contract with FDOH:** Staff report recently receiving their new contract from FDOH. Staff is still reviewing the contract and planning for the upcoming year; report there has been an increase in funding.
- **Year-end Review and Plans for Next Year:** Wrapping up contract year 21-22, the Alliance provided about 35 trainings with 430 attendees, and was able to fund, along with FHA, approximately \$261,000 on member projects/equipment. Planning for next year, there will be more engagement with marketing and member retention processes. For training, planning for NIMS, HICS & NHICS, Active Assailant, and EOP/COOP plan writing workshops. For exercises, planning for Pediatric Surge tabletop, Radiation Surge tabletop, and CMS Compliant tabletop. This next year the Alliance is also planning to sponsor members to attend EMAG in Savannah.
 - **Active Assailant training:** John Coffey asked staff about the Jacksonville Sheriff's Office's role in this type of training/exercise, said that in previous talks JSO has said they could not participate, because they could not spare the staff. Staff explained they cannot fund a facility-specific exercise, but they are looking into training opportunities where multiple facilities can participate. Dave Chapman explained FEMA has training online for individuals and facilities to combat the stress and angst amongst hospital staff right now. Staff asked members if an Active Assailant reference/resource toolkit would be useful for facilities.
 - Dave Chapman discussed that CMS has rule changes for facilities for EOPs and more guidance to come to update.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been nine (9) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Dave Chapman (Hospitals) to approve the new members. A second was made by Jose Morales (Baker). Motion carries.

*Final Plan Approvals

Staff report they received valuable feedback and comments on all the plans sent out to the Membership. Staff integrated all the appropriate changes to the documents and thanked the members who took the time to provide a thorough review.

The Chair called for a motion. A motion was made by Jose Morales (Baker) to approve the new members. A second was made by Lawana Jolivette (Hospitals). Motion carries.

TRAINING AND EXERCISES

Stress First Aid

Staff reported over the past two weeks, 25 people across the State and 3 people within the Alliance received Stress First Aid train-the-trainer, training. These individuals can now provide Stress First Aid training to members and facilities. More to come on future train-the-trainer offerings

Tania Glenn – Virtual Training: Resiliency Through Chaos

First Coast Disaster Council and the Alliance are sponsoring a virtual presentation by Dr. Tania Glenn. The flyer is attached to the meeting packet, please follow the link to register. The presentation is on June 21st at 11:00 AM.

MRSE Exercise – June 23 (partnering with FCDC)

Next week is the MRSE exercise following the FCDC meeting on June 23rd. This exercise will surge the Duval County hospital and bring key stakeholders to the table to discuss processes if this event ever did occur.

OPEN DISCUSSION

- Hospitals – Dave Chapman reported the After Action Report (AAR) presented by Eric Anderson to the First Coast Disaster Council (FCDC) on COVID-19 mitigation specifically on the Delta variant, was well received. Reported the Joint Commission representative met with the hospitals and was impressed by the collaboration between FCDC and the Healthcare Coalition, and other local stakeholders. Reports nothing is pressing at the hospital at the moment, planning training events for the fall.

FCDC meeting will be next Thursday, June 23rd at 10:30 AM.

Lawana Jolivette discussed the number of new people working at facilities and the aspect of working from home, and the importance of these employees knowing the reporting process for injuries. Recommended facilities make sure their employees know the procedure to report injuries/hospitalizations to the facility, and for managers to know how to report this to OSHA.

- Public Health – Robert Snyder reported that the COVID-19 variant 2.12.1 is very contagious which has caused the uptick in cases over the last 5-6 weeks. Report they are seeing a slight increase in hospital admissions; they believe the variant reached its peak last week. Report the health departments are watching the Omicron 4 and 5 variants that are in Africa and Europe and expect the variants to hit the United States end of summer and beginning of fall. State their health department is working on training their new employees on the processes for special needs sheltering, in preparation for hurricane season.

DOH Duval – Closing their last testing/vaccination POD at Joseph Lee Center at the end of

June. Vaccinations will be routed to the South Jacksonville Immunization clinic and Pearl Immunization clinic. They will continue home-bound vaccination visits, along with many outreach vaccination events. Testing will be absorbed within the community.

- Supply Chain Issues – Robert Snyder reported shortage of infant formula is still pressing and getting dire for mothers; the health departments are trying to fill gaps as much as possible. Jose Morales reports they cannot get in “M” and “E” oxygen tanks, shipment has been delayed until 2023.
- Monkeypox – An informational presentation on Monkeypox will be sent to the membership, provided by Robert Snyder through FDOH. Sandi Courson reports the State lab in Jacksonville is doing Monkeypox testing, facility labs need to know how to properly label and package the specimens to be sent to the State lab.
- Long-Term Care – Nothing to report.
- EMS – No updates. Last meeting was canceled.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.

ADJOURN

Meeting was adjourned at 2:04 pm

NEXT MEETING

July 20, 2022 at 1:00 pm
General Membership Meeting
In-person at WJCT



General Membership Meeting Attendance
June 15, 2022 @ 1pm

| Name | Name (Last) | Facility Name | Facility Type | 'other' |
|-------------|--------------------|---|---|----------------|
| Dave | Chapman | Ascension St. Vincent's Southside | Acute Care Hospitals (Core HCC Member) | |
| Timothy | Devin | FC-EMS-AC | EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member) | |
| Sandi | Courson | DOH | Public Health Agencies (Core HCC Member) | |
| Sonny | Rodgers | DOH-Clay | Public Health Agencies (Core HCC Member) | |
| Freda | Vaughn | FDOH | Public Health Agencies (Core HCC Member) | |
| Jose | Morales | DOH-Baker | Public Health Agencies (Core HCC Member) | |
| Darci | Lee | Florida Dept of Health - Flagler County | Public Health Agencies (Core HCC Member) | |
| Valerie | Beynon | FDOH | Public Health Agencies (Core HCC Member) | |
| Leah | Guthrie | Mental Health Resource Center | Behavioral Health Services and Organizations | |
| Jeff | Markulik | Frank Wells Nursing Home | Skilled nursing, nursing, and long-term care facilities | |
| Ryan | Nash | DOH-Nassau | Public Health Agencies (Core HCC Member) | |
| Sandra | McDonald | UF Health Jacksonville | Acute Care Hospitals (Core HCC Member) | |
| Mary | Boutte | DOH St Johns County | Select option from dropdown | |
| Steve | Barreira | Ascension St. Vincent's Southside | Acute Care Hospitals (Core HCC Member) | |
| John | Coffey | Ascension St. Vincent's | Acute Care Hospitals (Core HCC Member) | |
| Mark | Brisbane | Center for Independent Living | Non-governmental organizations (e.g., American Red Cross, voluntary organizations active in disasters, amateur radio operators, etc.) | |
| Andrew | Wolfe | Cathedral Cares | Skilled nursing, nursing, and long-term care facilities | |
| Kirby | Wedekind | DHS | Emergency Management Organizations (Core HCC Member) | |
| Rich | Ward | HCA Florida Orange Park Hospital | Acute Care Hospitals (Core HCC Member) | |
| Tina | Moore | DOH | Public Health Agencies (Core HCC Member) | |
| Bob | Snyder | DOH – Flagler | Public Health Agencies (Core HCC Member) | |

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|----------|-----------|-----------------------------------|--|---------------------|
| Jennifer | Betts | VITAS Hospice | Home Health Agencies (including home and community-based services) | |
| Kynda | Hancock | DOH – Duval | Public Health Agencies (Core HCC Member) | |
| Nathan | Carpenter | Brooks Rehabilitation | Specialty patient referral centers (e.g., pediatric, burn, trauma, and psychiatric centers) | |
| Lawana | Jolivette | Ascension St. Vincent's Riverside | Acute Care Hospitals (Core HCC Member) | |
| Janet | Dickinson | ElderSource | Other (e.g., childcare services, dental clinics, social services, faith-based organizations) | Elder Care Resource |
| John | Blanchard | Baker County Sheriff's Office | Emergency Management Organizations (Core HCC Member) | |