

NORTHEAST FLORIDA HEALTHCARE COALITION



Northeast Florida
Healthcare
COALITION
For Disaster Preparedness
Achieve a health and medical system that
is efficient and resilient in an emergency.

Hybrid Meeting

In-Person: WJCT, 2nd Floor Board Room

100 Festival Park Avenue, Jacksonville 32202 OR

Join Zoom Meeting: <https://nefrc-org.zoom.us/j/2451626595>

Or Call 1-786-635-1003 Code: 245-162-6595

Agenda – Executive Board Meeting

Wednesday, July 20, 2022 @ 1pm

Meeting Attendance: <https://nefrc.readyop.com/fs/4ces/59be>

I. Call to Order

- Validation of Voting Members (*accept designees, if required*)
- *Approval of Minutes from June Meeting

II. Financial

- *Budget Report – June 2022
- Expenditure Requests
- Management and Administration
 - Alliance Kick-Off Meeting Review
 - New Contract with FDOH
 - Budget and Finance Reporting Changes
 - Alliance Structure
 - Plans for this Year
 - Website Updates

III. Business

- *Approval of General Membership Requests

IV. Training and Exercise

- Pediatric Disaster Response & Emergency Preparedness Training (MGT439)

V. Member Reports

- Welcome to Freda Vaughn- new RERA (Farewell to Sandi Courson)
- Board Member Reports (*call on each discipline for a report*)
- Open Discussion

VII. Adjourn

August 17, 2022 @ 1:00 Board Meeting

In-Person: WJCT, 2nd Floor Board Room

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NEFLHCC Executive Board

Executive Board

A quorum is 50% of the total voting membership (Executive Board)

Six Voting Members = Quorum

Membership by County

- Baker – 2
- Clay – 1
- Duval – 3
- Flagler - 2
- Nassau – 1
- St. Johns – 1
- At Large – 2

TOTAL = 12

Tiebreak Vote

Regional Emergency Response Advisor

Executive Board

Chair: Tim Devin, EMS

Vice-Chair: Dave Chapman, Hospitals

Secretary/Treasurer: Jeff Markulik, Long-Term Care

6 County Reps	4 Discipline Reps	2 At-Large Reps
<u>Baker County</u> Jose Morales	<u>Emergency Management</u> John Blanchard	<u>Long Term Care</u> Jeff Markulik
<u>Clay County</u> Sonny Rodgers	<u>EMS</u> Tim Devin	<u>Home Health</u> Kristy Siebert
<u>Duval County</u> Rochelle Civil	<u>Hospital</u> Dave Chapman	
<u>Flagler County</u> Jaffy Lee	<u>Public Health</u> Robert Snyder	
<u>Nassau County</u> Ronnie Nessler		
<u>St. Johns County</u> Noreen Nickola-Williams		

* As of 5/14/2022



Northeast Florida
Healthcare
COALITION
For Disaster Preparedness

Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (10/12/2021)

Six Voting Members = Quorum

Representation	Voting Member	Alternate Name	Voting Member Agency	Appointing Authority
Baker County	Jose Morales	John Blanchard	FDOH - Baker	ESF 8 Partners
Clay County	Sonny Rodgers	Luis Herrera	FDOH - Clay	ESF 8 Partners
Duval County	Rochelle Civil	Winston Gibbs	FDOH – Duval	ESF 8 Partners
Flagler County	Jaffy Lee	Bob Pickering	FDOH - Flagler	ESF 8 Partners
Nassau County	Ronnie Nessler	Mike Godwin	FDOH - Nassau	ESF 8 Partners
St. John County	Noreen Nickola-Williams	Patrick Welch	FDOH – St. Johns	ESF 8 Partners
Emergency Management	John Blanchard	Vacant	Baker County Emergency Management	Regional Emergency Managers
EMS	Tim Devin	Kevin Kotsis		First Coast EMS Advisory Council
Hospitals	Dave Chapman	Rich Ward	Ascension St. Vincent's Southside	First Coast Disaster Council
Public Health	Robert Snyder	Meaghan Crowley	FDOH - Flagler	Regional Public Health Officers
Long-Term Care	Jeff Markulik	Wes Marsh	Baker County Medical Services	Florida Health Care Association – District IX
Home Health	Kristy Siebert	Theresa Gates	St. Vincent's Home Health	

Chair: Tim Devin, EMS

Vice-Chair: Dave Chapman, Hospitals

Secretary/Treasurer: Jeff Markulik, Long-Term Care



General Membership Meeting
June 15, 2022 @ 1pm
Meeting Notes

The June General Membership Meeting of the Northeast Florida Healthcare Coalition was held in-person and via Zoom teleconference technology. A hybrid meeting was held due to COVID-19 precautions. The meeting commenced at 1:00 pm on Wednesday, June 15, 2022.

CALL TO ORDER

The meeting was called to order by Leigh Wilsey with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Flagler County – Jaffy Lee
Nassau County – Ryan Nash
Emergency Management – John Blanchard
EMS – Tim Devin
Hospitals – Dave Chapman
Long Term Care – Jeff Markulik
Public Health - Robert Snyder

Absent:

Duval County – Rochelle Civil
St. Johns County – Noreen Nickola-Williams
Home Health – Kristy Siebert

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from April 20, 2022, and May 18, 2022, Executive Board Meeting was provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by John Blanchard (Emergency Management). Motion carries.

FINANCIAL

***Budget Report**

The finance report for May 2022 was presented by Leigh Wilsey.

The Chair called for a motion. A motion was made to approve the financial report by Jose Morales

(Baker). A second was made by Dave Chapman (Hospitals). Motion carries.

Expenditure Requests

No expenditure requests at this time.

Management and Administration

- **Final expenditures:** Staff report wrapping up final purchases that do not need Board approval. Report they are purchasing training materials such as projectors. Staff reiterates the redirection of funds from a canceled CHAMP project to a Northeast facility that was discussed last month.
- **New Contract with FDOH:** Staff report recently receiving their new contract from FDOH. Staff is still reviewing the contract and planning for the upcoming year; report there has been an increase in funding.
- **Year-end Review and Plans for Next Year:** Wrapping up contract year 21-22, the Alliance provided about 35 trainings with 430 attendees, and was able to fund, along with FHA, approximately \$261,000 on member projects/equipment. Planning for next year, there will be more engagement with marketing and member retention processes. For training, planning for NIMS, HICS & NHICS, Active Assailant, and EOP/COOP plan writing workshops. For exercises, planning for Pediatric Surge tabletop, Radiation Surge tabletop, and CMS Compliant tabletop. This next year the Alliance is also planning to sponsor members to attend EMAG in Savannah.
 - **Active Assailant training:** John Coffey asked staff about the Jacksonville Sheriff's Office's role in this type of training/exercise, said that in previous talks JSO has said they could not participate, because they could not spare the staff. Staff explained they cannot fund a facility-specific exercise, but they are looking into training opportunities where multiple facilities can participate. Dave Chapman explained FEMA has training online for individuals and facilities to combat the stress and angst amongst hospital staff right now. Staff asked members if an Active Assailant reference/resource toolkit would be useful for facilities.
 - Dave Chapman discussed that CMS has rule changes for facilities for EOPs and more guidance to come to update.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been nine (9) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Dave Chapman (Hospitals) to approve the new members. A second was made by Jose Morales (Baker). Motion carries.

*Final Plan Approvals

Staff report they received valuable feedback and comments on all the plans sent out to the Membership. Staff integrated all the appropriate changes to the documents and thanked the members who took the time to provide a thorough review.

The Chair called for a motion. A motion was made by Jose Morales (Baker) to approve the new members. A second was made by Lawana Jolivette (Hospitals). Motion carries.

TRAINING AND EXERCISES

Stress First Aid

Staff reported over the past two weeks, 25 people across the State and 3 people within the Alliance received Stress First Aid train-the-trainer, training. These individuals can now provide Stress First Aid training to members and facilities. More to come on future train-the-trainer offerings

Tania Glenn – Virtual Training: Resiliency Through Chaos

First Coast Disaster Council and the Alliance are sponsoring a virtual presentation by Dr. Tania Glenn. The flyer is attached to the meeting packet, please follow the link to register. The presentation is on June 21st at 11:00 AM.

MRSE Exercise – June 23 (partnering with FCDC)

Next week is the MRSE exercise following the FCDC meeting on June 23rd. This exercise will surge the Duval County hospital and bring key stakeholders to the table to discuss processes if this event ever did occur.

OPEN DISCUSSION

- Hospitals – Dave Chapman reported the After Action Report (AAR) presented by Eric Anderson to the First Coast Disaster Council (FCDC) on COVID-19 mitigation specifically on the Delta variant, was well received. Reported the Joint Commission representative met with the hospitals and was impressed by the collaboration between FCDC and the Healthcare Coalition, and other local stakeholders. Reports nothing is pressing at the hospital at the moment, planning training events for the fall.

FCDC meeting will be next Thursday, June 23rd at 10:30 AM.

Lawana Jolivette discussed the number of new people working at facilities and the aspect of working from home, and the importance of these employees knowing the reporting process for injuries. Recommended facilities make sure their employees know the procedure to report injuries/hospitalizations to the facility, and for managers to know how to report this to OSHA.

- Public Health – Robert Snyder reported that the COVID-19 variant 2.12.1 is very contagious which has caused the uptick in cases over the last 5-6 weeks. Report they are seeing a slight increase in hospital admissions; they believe the variant reached its peak last week. Report the health departments are watching the Omicron 4 and 5 variants that are in Africa and Europe and expect the variants to hit the United States end of summer and beginning of fall. State their health department is working on training their new employees on the processes for special needs sheltering, in preparation for hurricane season.

DOH Duval – Closing their last testing/vaccination POD at Joseph Lee Center at the end of

June. Vaccinations will be routed to the South Jacksonville Immunization clinic and Pearl Immunization clinic. They will continue home-bound vaccination visits, along with many outreach vaccination events. Testing will be absorbed within the community.

- Supply Chain Issues – Robert Snyder reported shortage of infant formula is still pressing and getting dire for mothers; the health departments are trying to fill gaps as much as possible. Jose Morales reports they cannot get in “M” and “E” oxygen tanks, shipment has been delayed until 2023.
- Monkeypox – An informational presentation on Monkeypox will be sent to the membership, provided by Robert Snyder through FDOH. Sandi Courson reports the State lab in Jacksonville is doing Monkeypox testing, facility labs need to know how to properly label and package the specimens to be sent to the State lab.
- Long-Term Care – Nothing to report.
- EMS – No updates. Last meeting was canceled.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.

ADJOURN

Meeting was adjourned at 2:04 pm

NEXT MEETING

July 20, 2022 at 1:00 pm
General Membership Meeting
In-person at WJCT



General Membership Meeting Attendance
June 15, 2022 @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Timothy	Devin	FC-EMS-AC	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Sandi	Courson	DOH	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Jose	Morales	DOH-Baker	Public Health Agencies (Core HCC Member)	
Darci	Lee	Florida Dept of Health - Flagler County	Public Health Agencies (Core HCC Member)	
Valerie	Beynon	FDOH	Public Health Agencies (Core HCC Member)	
Leah	Guthrie	Mental Health Resource Center	Behavioral Health Services and Organizations	
Jeff	Markulik	Frank Wells Nursing Home	Skilled nursing, nursing, and long-term care facilities	
Ryan	Nash	DOH-Nassau	Public Health Agencies (Core HCC Member)	
Sandra	McDonald	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)	
Mary	Boutte	DOH St Johns County	Select option from dropdown	
Steve	Barreira	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
John	Coffey	Ascension St. Vincent's	Acute Care Hospitals (Core HCC Member)	
Mark	Brisbane	Center for Independent Living	Non-governmental organizations (e.g., American Red Cross, voluntary organizations active in disasters, amateur radio operators, etc.)	
Andrew	Wolfe	Cathedral Cares	Skilled nursing, nursing, and long-term care facilities	
Kirby	Wedekind	DHS	Emergency Management Organizations (Core HCC Member)	
Rich	Ward	HCA Florida Orange Park Hospital	Acute Care Hospitals (Core HCC Member)	
Tina	Moore	DOH	Public Health Agencies (Core HCC Member)	
Bob	Snyder	DOH – Flagler	Public Health Agencies (Core HCC Member)	

Jennifer	Betts	VITAS Hospice	Home Health Agencies (including home and community-based services)	
Kynda	Hancock	DOH – Duval	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation	Specialty patient referral centers (e.g., pediatric, burn, trauma, and psychiatric centers)	
Lawana	Jolivette	Ascension St. Vincent's Riverside	Acute Care Hospitals (Core HCC Member)	
Janet	Dickinson	ElderSource	Other (e.g., childcare services, dental clinics, social services, faith-based organizations)	Elder Care Resource
John	Blanchard	Baker County Sheriff's Office	Emergency Management Organizations (Core HCC Member)	

Northeast Florida Health Care Coalition
Financial Report
As of June 2022

NEFHCC 21/22	Budget	June 2022	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 225,444.00	\$ 49,348.67	\$ 217,408.05	96%	\$ 8,035.95
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Expenses					
Staffing Cost	\$ 138,624.00	\$ 22,785.21	\$ 145,078.35	105%	\$ (6,454.35)
Office Supplies	\$ 300.00	\$ 2,513.98	\$ 2,624.43	875%	\$ (2,324.43)
Printing	\$ 1,500.00	\$ 532.68	\$ 712.51	48%	\$ 787.49
Website	\$ 350.00	\$ -	\$ 322.00	92%	\$ 28.00
Meeting Expense	\$ 1,000.00	\$ -	\$ 988.00	99%	\$ 12.00
D&O Insurance	\$ 200.00	\$ -	\$ 200.00	100%	\$ -
State Corporation Fees	\$ 70.00	\$ -	\$ 70.00	100%	\$ -
Travel	\$ 20,445.00	\$ 1,763.80	\$ 14,069.76	69%	\$ 6,375.24
Professional Services	\$ 62,955.00	\$ 21,753.00	\$ 53,343.00	85%	\$ 9,612.00
Expenses	\$ 225,444.00	\$ 49,348.67	\$ 217,408.05	96%	\$ 8,035.95

PROJECTS FY 21/22	Budget	June 2022	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 128,574.00	\$ 13,638.00	\$ 137,111.83	107%	\$ (8,537.83)
Revenues	\$ 128,574.00	\$ 13,638.00	\$ 137,111.83	107%	\$ (8,537.83)
Expenses					
Projects	\$ 128,574.00	\$ 13,638.00	\$ 137,111.83	107%	\$ (8,537.83)
Expenses	\$ 128,574.00	\$ 13,638.00	\$ 137,111.83	107%	\$ (8,537.83)

New Members Alliance July 2022

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Charlee	Ford	Infection Preventionist Regions 3&5	Public Health Agencies (Core HCC Member)	FDOH	St. Johns	Alachua, Baker, Bradford, Clay, Duval, Flagler, Gilchrist, Levy, Marion, Nassau, Putnam, St. Johns, Union
Thomas	Stinson	Paramedic Operations Manager	EMS (Including inter- facility and other non- EMS patient transport systems; Core HCC Member)	Century Ambulance Service	Jacksonville	Duval
Steven	Barreira	Security Manager	Acute Care Hospitals (Core HCC Member)	Ascension St. Vincent's – Southside	Jacksonville	Duval
Amanda	Vazquez	Home Health Clinical Director	Home Health Agencies	Apex Home Health	Orange City	Duval
Shawn	Parker	Program Director	Specialty patient referral centers (e.g., pediatric, burn, trauma, and psychiatric centers)	Jacksonville Metro Treatment Center	Jacksonville	Duval
Earl	Jones	ESF-8 Dixie EOC	Public Health Agencies (Core HCC Member)	DOH – Dixie	Cross City	Dixie

Healthcare Coalition Alliance
Region 3

www.FLRegion3HCC.org

REGION 3 HEALTHCARE COALITION ALLIANCE

Three Coalitions working together to increase healthcare resiliency in North Florida



Free Course

In-person Offering

MGT439 - Pediatric Disaster Response & Emergency Preparedness August 18-19, 2022, 8:00am to 5:00pm (Jacksonville)

Ascension St. Vincent's Southside Hospital
4201 Belfort Road, Jacksonville, FL 32216

[Click Here to Register](#)

The 2010 report by the National Commission on Children and Disasters identified a training gap for emergency responders, first receivers, and emergency management personnel that reduced their effectiveness in responding to pediatric patients and their unique needs/considerations. This course addresses pediatric emergency planning and medical response considerations through a combination of lectures, small group exercises, and a tabletop exercise.

Course Length: Two days (16 hours)

Participants:

- Community and Hospital based Emergency Managers
- EMS Personnel
- Hospital Administration and Emergency Room Personnel
- Public Safety / Public Health Personnel
- School Administrators
- MRC Personnel
- Private sector
- Law Enforcement
- Disaster response/relief personnel
- County, State, and Federal personnel who respond to a local jurisdiction disaster event

Prerequisites:

- FEMA/SID Number
- Students must register and bring a copy of their SID number to class. Register online:

<https://cdp.dhs.gov/femasid>

Continuing Education Credits

- IACET - 1.6 CEUs
- AAFP - 13.25 hours
- ENA - 15.5 hours
- TX-DSHS-EMS - 16.0 hours

Questions, please contact:

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