



General Membership Meeting
July 20, 2022 @ 1pm
Meeting Notes

The July General Membership Meeting of the Northeast Florida Healthcare Coalition was held in-person and via Zoom teleconference technology. A hybrid meeting was held due to COVID-19 precautions. The meeting commenced at 1:00 pm on Wednesday, July 20, 2022.

CALL TO ORDER

The meeting was called to order by Leigh Wilsey with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Flagler County – Jaffy Lee
Nassau County – Ronnie Nessler
Duval County – Rochelle Civil
St. Johns County – Noreen Nickola-Williams
Emergency Management – John Blanchard
EMS – Tim Devin
Hospitals – Dave Chapman
Long Term Care – Jeff Markulik
Public Health - Robert Snyder

Absent:

Home Health – Kristy Siebert

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from June 15, 2022, Executive Board Meeting was provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Ronnie Nessler (Nassau County). Motion carries.

FINANCIAL

***Budget Report**

The finance report for June 2022 was presented by Jeff Markulik.

The Chair called for a motion. A motion was made to approve the financial report by Dave

Chapman (Hospitals). A second was made by Jose Morales (Baker County). Motion carries.

Expenditure Requests

No expenditure requests at this time.

Management and Administration

- **Alliance Kick-Off Meeting Review:** Staff report the Region 3 Alliance Board members met last Wednesday, July 13th to review the HCC roles and policies. Staff report a productive meeting discussing the new format of the new contract provided by FDOH.
 - Mr. Chair, Tim Devin, raised a discussion to the membership after sitting in the Alliance Kick-Off Meeting last week. Mr. Devin relayed to the membership that with the new set-up, each individual Coalition loses some say with project funding and planning.
 - Staff responded for membership clarity that the Alliance plans have no jurisdictional authority, and all members and Coalitions will still evaluate and review Alliance plans. Staff report that they are still awaiting the State to review submitted projects to see if they are allowable for funding. Each Coalition Board will have a prioritization committee, then all three prioritizations will be brought before the Alliance prioritization committee for the final say. Staff report intention to have a revolving list of projects, which is a benefit to the Alliance since projects could be added in. Staff report ASPR is encouraging DOH to encourage HCCs to focus on and fund regional projects.
- **New Contract with FDOH:** The total contract amount is \$1,497,424 (\$748, 712 annually). The new contract for 2022-2024 provided by FDOH has a workplan based on HPP Capabilities and FOA. There are 25 deliverables in the new contract that are the same as all HCC contracts in the State. With this new contract, expenditures are reported by HPP capability. Instead of each Coalition receiving a percentage of HCC funding, all funds will remain in one pot for the Alliance.
- **Budget and Finance Reporting Changes:** Staff report with the new contract there will be changes to the budget format and reporting on expenditures. Every dollar spent with Coalition dollars must match with one of ASPR's four Healthcare Preparedness Capabilities. These changes will be managed internally.
- **Alliance Structure:** The Region 3 Alliance has a working relationship and is housed within the Northeast Florida Regional Council (NEFRC), based in Jacksonville, Florida. Within the Region 3 Alliance, there are three Coalitions. The three Coalitions are CHAMP (one county), Northeast Florida HCC (six counties), and North Central Florida HCC (eleven counties). There

is an Alliance Board comprised of three members from each HCC (Chair, Vice-Chair, and At-Large). This Board serves as the group that gives final review and approval for Alliance projects, activities, etc.

- **Staff asked Chair to call for nomination for At-Large Alliance Board Member from Northeast. *Dave Chapman nominated Jeff Markulik, and Mr. Markulik accepts. Chair called for a motion. A motion was made to approve the nomination by Jose Morales (Baker County). A second was made by Ronnie Nessler (Nassau County). Motion carries.***
- **Plans for this Year:** Staff reported they are continuing contracts with ReadyOp for communications with the membership and will continue to work with Fabiola for marketing. Training for the upcoming year will include NIMS, HICS & NHICS, Active Assailant training, and EOP/COOP plan writing workshops. Exercises for the year are expected to be a Pediatric Surge Tabletop, Radiation Surge Tabletop, and CMS Compliant Tabletop. More to come on training and exercise as staff wrap up the development processes. The Coalition will continue to sponsor members to attend the EMAG Conference in Savannah, GA this year. Staff encouraged members to consider attending, and it is always held in the month of April.
- **Website Updates:** Staff report continuing working on the Alliance and individual Coalition websites. Staff report the websites have the past meeting packets and that future meeting agendas can be found on the website.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been six (6) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Dave Chapman (Hospitals) to approve the new members. A second was made by Jeff Markulik (Long Term Care). Motion carries.

TRAINING AND EXERCISES

Pediatric Disaster Response & Emergency Preparedness Training (MGT439)

Staff encourage members to sign-up and/or share the training opportunity with all interested parties. Report there are still seats open; the training flyer is attached to the meeting agenda. The training will be held on August 18th and 19th from 8am to 5pm, at St. Vincent's Southside.

OPEN DISCUSSION

- Hospitals – Dave Chapman reported the FCDC meeting is next Thursday, July 28th at 10:30 am at St. Vincent's Southside. Report the new hospital opening in St. Johns, and more facilities continue to be built in the Northeast region.

- Public Health – Robert Snyder reported Advent Health is building a second location in Flagler County, and Flagler Hospital is looking to build a facility in Flagler County. Mr. Snyder reports they are monitoring three communicable diseases closely – Monkeypox, Hepatitis A, and meningococcal disease. Report they are providing education to providers, especially to hospitals. State they have increased testing for these three diseases and that there is a vaccine hub through DOH – Duval. Report they are focused on education and surveillance. Additionally, COVID-19 rates are increasing, the variant BA5 is more contagious than measles. Report COVID-19 numbers are not completely accurate due to at-home testing, report you can multiply the State’s prevalence rate by 3 or 4 for a more realistic prevalence rate.
- Long-Term Care – Report an increase in community spread rate. Report continuing staffing issues and come up with creative ways to combat the issue. State inpatient facilities are creating spaces for their COVID-positive residents; states overall facilities are responding more effectively to challenges compared to the beginning of the pandemic.
- EMS – Mr. Devin reported last monthly meeting went well; discussed the improvement of healthcare delivery systems in the Northeast Florida region over the last 10 years. Report discussion on staffing issues at last monthly meeting. Reports there was discussion on legislation shifting to close gaps in lack of training and staff support, especially for decontamination needs.
- St. Johns County – State they have noticed the staffing issues are causing training gaps. Report a local Home Health agency using creative measures to handle the staffing. There is a company that can train Patient Care Assistants (PCA) in a week’s time. A link will be provided for the communicable disease calculator.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.

ADJOURN

Meeting was adjourned at 2:02 pm

NEXT MEETING

August 17, 2022, at 1:00 pm
General Membership Meeting
In-person at WJCT



General Membership Meeting Attendance
July 20, 2022 @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Timothy	Devin	FC-EMS-AC	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Sandi	Courson	DOH	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Jose	Morales	DOH-Baker	Public Health Agencies (Core HCC Member)	
Darci	Lee	Florida Dept of Health - Flagler County	Public Health Agencies (Core HCC Member)	
John	Wilgis	FHA	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)	
Ronnie	Nessler	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Jeff	Markulik	Frank Wells Nursing Home	Skilled nursing, nursing, and long-term care facilities	
Ryan	Nash	DOH-Nassau	Public Health Agencies (Core HCC Member)	
Kevin	Kotsis	St. Vincent's	Acute Care Hospitals (Core HCC Member)	
Benjamin	Ayuk	Lanier Rehabilitation	Skilled nursing, nursing, and long-term care facilities	
Steve	Barreira	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Connie	Bend	Lakeside Nursing & Rehabilitation	Skilled nursing, nursing, and long-term care facilities	
Rich	Ward	OPMC	Acute Care Hospitals (Core HCC Member)	
Courtney	Connor	Baptist Medical Center Beaches	Acute Care Hospitals (Core HCC Member)	
Rich	Ward	HCA Florida Orange Park Hospital	Acute Care Hospitals (Core HCC Member)	
Bob	Snyder	DOH – Flagler	Public Health Agencies (Core HCC Member)	
Noreen	Nickola-Williams	DOH – St. Johns	Home Health Agencies (including home and community-based services)	
Rochelle	Civil	DOH – Duval	Public Health Agencies (Core HCC Member)	

Nathan	Carpenter	Brooks Rehabilitation	Specialty patient referral centers (e.g., pediatric, burn, trauma, and psychiatric centers)	
David	Lakoskey	Ascension St. Vincent's Clay	Acute Care Hospitals (Core HCC Member)	
Marissa	Daraskevich	Duval County Medical Society	Local chapters of health care professional organizations (e.g., medical society, professional society, hospital association)	
John	Blanchard	Baker County Sheriff's Office	Emergency Management Organizations (Core HCC Member)	