



**Quarterly General Membership Meeting**  
**September 15, 2021 @ 1pm**  
**Meeting Notes**

The Quarterly General Membership Meeting of the Northeast Florida Healthcare Coalition was held via Zoom teleconference technology. A virtual meeting was held because of COVID-19 precautions. The meeting commenced at 1:00pm on Wednesday, September 15, 2021.

**CALL TO ORDER**

The meeting was called to order by Chairperson Tim Devin (EMS) with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales  
Clay County – Sonny Rodgers  
Duval County – Rochelle Civil  
Flagler County – Gaetana Carroll  
Nassau County – Ronnie Nessler  
St. Johns County – Patrick Welch  
Emergency Management – Percy Golden  
EMS – Tim Devin  
Hospitals – Dave Chapman  
Long Term Care – Alternate Wes Marsh  
Public Health – Robert Snyder

Absent:

Home Health – Kristy Siebert

A digital sign-in sheet link was provided to virtual attendees. The sign-in sheet is attached to these minutes.

**Approval of Minutes #1**

The draft minutes and sign-in sheets from the July 21, 2021, Executive Board Meeting were provided as part of the meeting packet.

An amendment was requested to address the addition of three attendees that were not captured on the attendance roster. Three executive board members were captured in the minutes but not the accompanying sign in sheet.

*Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the draft minutes by Robert Snyder (Public Health). A second was made by Ronnie Nessler (Nassau County). Motion Carries.*

### Approval of Minutes #2

The draft minutes from the September 7, 2021, Project Awards Meeting was provided as part of the meeting packet.

An amendment was requested to address the addition of two executive board members not captured on the attendance roster.

*Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the draft minutes by Ronnie Nessler (Nassau County). A second was made by Dave Chapman (Hospitals). Motion Carries.*

## FINANCIAL

### \*Budget Report #1

The finance report for July 2021 was presented by staff.

*Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the financial report by Ronnie Nessler (Nassau County). A second was made by Sonny Rodgers (Clay County). Motion Carries.*

### \*Budget Report #2

The finance report for August 2021 was presented by staff.

*Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the financial report by Jose Morales (Baker County). A second was made by Robert Snyder (Public Health). Motion Carries.*

### \*Expenditure Requests

None at this time.

### Management and Administration Update

- **COVID-19 Response:**
  - The Healthcare Coalition Working Group (coalitions statewide) is developing mental and behavioral health resources that can be distributed to members.
  - Staff provided an overview of the Coalitions response role for the delta variant surge across the state. This includes participation in statewide coordination calls with state and regulatory agencies.
- **RFPs for HICS, NHICS, and Exercises:** The healthcare coalition will be soliciting contractors to provide training and exercise services in winter and spring of 2022. These opportunities will be made to members once they are finalized and ready for release.
- **National Healthcare Coalition Preparedness Conference:** The conference is still taking place in Orlando in December. Four members have expressed their interest in attending using scholarship funds. Reservations will be finalized by the end of September.

## BUSINESS

### \*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been seven (7) membership requests since the last meeting. The list was provided in the meeting packet.

*Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the membership requests by Ronnie Nessler (Nassau County). A second was made by Robert Snyder (Public Health). Motion Carries.*

### COVID-19 Situation Reports

Staff provided an overview of the information and data sources for our daily emails to members. These daily emails have evolved from the original situation reports distributed at the start of the pandemic in March of 2020.

### EMist Sprayer Pilot Project

The Coalition initiated an EMist EPIX360 Electrostatic Disinfectant Sprayers Pilot Program for long-term care members. Facilities selected for this pilot project received a Complete Disinfectant Sprayer System for use in their facility. The system included a sprayer, tank, batteries, charger, carrying case and training toolkit.

EMist EPIX360 Participants are expected to:

- View the online webinar videos and training toolkit provided by the manufacturer
- Provide the water-soluble cleaning solution (FAQ has details on appropriate solutions)
- Use the unit as part of the regular cleaning process in your facility
- Provide the Coalition with feedback on the product
- Provide testimonials and/or photos that may be publicly shared

If the pilot project receives positive feedback, the Coalition will take steps to offer the EPIX360 units to more of our long-term care members.

### Review of Project Applications for FY 2021-2022

The Coalition received 16 project applications totaling \$183,717 in requests. The Coalition had \$128,547 to allocate towards projects in FY 2021-2022. The Executive Board conducted a special meeting to review and approve of project funding awards on September 7<sup>th</sup>. The following list highlights the project, request, and approved allocation.


Staff will begin the process of contacting applicants to notify them of the award and to set the framework for documentation and reimbursement processes.

Applicant	Project	Request	Approved
UF Health Jacksonville	North Campus Decon Tent	\$ 26,316.48	\$ 26,316.48
CIL Center for Independent Living Jacksonville	Emergency Preparedness Conference	\$ 3,500.00	\$ 3,500.00
Advent Health Palm Coast	Hazmat/Decon Preparedness	\$ 27,867.50	\$ 15,456.15
Baptist Health	CPC/PPE for Patient Decon/Haz-Mat MCI Response	\$ 25,000.00	\$ 20,181.06
Flagler Hospital	Decon Shower Tent	\$ 19,377.64	\$ 19,377.64
Baker Sheriff's Office	Baker County Sheriff's Office AED Response (8 Units)	\$ 11,600.00	\$ 8,700.00
Mental Health Resource Center	Automatic External Defibrillators (AEDs) (9 Units)	\$ 12,591.00	\$ 8,400.00
Memorial Hospital	Decontamination Shower Replacement	\$ 16,320.67	\$ 16,320.67
Memorial Hospital	Patient Evacuation Device Purchase	\$ 10,328.97	
JFRD	Airway Training Manikins	\$ 10,120.41	\$ 6,747.00
Care Centers of Nassau	Mobile Lighting	\$ 1,620.00	\$ 1,620.00
Care Centers of Nassau	Potable Handicap Ramps	\$ 1,000.00	
Care Centers of Nassau	Communications	\$ 1,955.00	\$ 1,955.00
Care Centers of Nassau	Mechanical Lifts	\$ 7,740.00	
Care Centers of Nassau	Mobile Generators	\$ 4,590.00	
Care Centers of Nassau	Portable A/C	\$ 3,790.00	
	<b>TOTAL</b>		<b>\$ 128,574.00</b>

## BUSINESS

### Training and Exercises

17 virtual classes have been made available to members throughout the next quarter. These classes can be found at <https://www.flregion3hcc.org/what-we-do/training/>



**VIRTUAL TRAINING CALENDAR**


These courses require you to have a FEMA Student ID to register. Follow the instructions after this calendar to register or to find your existing FEMA SID.

**October 2021**

- **October 5 – Hospital Incident Command Systems (AWR-934-V7)**
  - 2-hour class (10am to 12pm Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **October 8 – Healthcare Facility Preparedness (AWR-934-V8)**
  - 1.25-hour class (10am to 11:15am Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **October 12 – Federal, State, and Local Roles in Medical Emergency Response (AWR-934-V5)**
  - 1.25-hour class (10am to 11:15am Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **October 14 – Natural Disaster Awareness for Caregivers (AWR-308)**
  - 4-hour class (12:30 to 4:30pm Eastern)
  - Provider – National Disaster Preparedness Training Center (Hawaii)
- **October 19 – Hurricane Awareness (AWR-343)**
  - 4-hour class (12:30 to 4:30pm Eastern)
  - Provider – National Disaster Preparedness Training Center (Hawaii)
- **October 25 & 26 – Healthcare Sector Emergency Preparedness I (AWR-936)**
  - 8-hour class (12:30 to 4:30pm Eastern, each day)
  - Provider – Center for Domestic Preparedness (Anniston, AL)

**November 2021**

- **November 2 & 3 – Coastal Hazards Awareness (AWR-379)**
  - 8-hour class (12:30 to 4:30pm Eastern, each day)
  - Provider – National Disaster Preparedness Training Center (Hawaii)



- **November 9 – Hospital Incident Command Systems (AWR-934-V7)**
  - 2-hour class (10am to 12pm Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **November 10 – Healthcare Facility Preparedness (AWR-934-V8)**
  - 1.25-hour class (10am to 11:15am Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **November 18 – Natural Disaster Awareness for Caregivers (AWR-308)**
  - 4-hour class (12:30 to 4:30pm Eastern)
  - Provider – National Disaster Preparedness Training Center (Hawaii)
- **November 30 – Federal, State, and Local Roles in Medical Emergency Response (AWR-934-V5)**
  - 1.25-hour class (10am to 11:15am Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)

**December 2021**

- **December 1 & 2 – Healthcare Sector Emergency Preparedness I (AWR-936)**
  - 8-hour class (12:30 to 4:30pm Eastern, each day)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **December 7 & 8 – Flooding Hazards: Science & Preparedness (AWR-362)**
  - 8-hour class (12:30 to 4:30pm Eastern, each day)
  - Provider – National Disaster Preparedness Training Center (Hawaii)
- **December 10 – Healthcare Facility Preparedness (AWR-934-V8)**
  - 1.25-hour class (10am to 11:15am Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **December 14 – Hospital Incident Command Systems (AWR-934-V7)**
  - 2-hour class (10am to 12pm Eastern)
  - Provider – Center for Domestic Preparedness (Anniston, AL)
- **December 16 – Natural Disaster Awareness for Caregivers (AWR-308)**
  - 4-hour class (12:30 to 4:30pm Eastern)
  - Provider – National Disaster Preparedness Training Center (Hawaii)

<https://www.flregion3hcc.org/what-we-do/training/>

### CST vs MRSE Exercise

Staff discussed the sunset of the Coalition Surge Test (CST) exercise. The CST exercise is being replaced by the Medical Response and Surge Exercise (MRSE) exercise. Staff will provide an overview of the new MRSE exercise once it has been released by ASPR.

### **OPEN DISCUSSION**

- CIL Jacksonville is providing over-the-counter COVID test kits to persons with disabilities living in Baker, Clay, Duval, Nassau, and St. Johns.
  - Link to test kit form: <https://forms.gle/Ez2kb5Wx5NgDVmXq8>
- Eldersource is providing vaccines to home-bound people.
  - Schedule a homebound vaccine: 1-833-930-3672
  - Text FLCOVID19 to 888777
  - Email to [immunization@flhealth.gov](mailto:immunization@flhealth.gov)
  - Website – Vaccine Locator: <https://floridahealthcovid19.gov/vaccines/vaccine-locator/> (you select county of city, and it tells you locations that have vaccines – i.e. pharmacies, Churches and stores with pharmacies – like Publix, CVS)

### **ADJOURN**

October 20th  
Executive Board Meeting

December 15th  
General Membership Meeting

Name (First)	Name (Last)	Email	Facility Name	Facility Type	If 'other' please indicate:
Eric	Anderson	eanderson@nefrc.org	NEFRC	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Healthcare Coalition Staff
Gavin	Butler	gdbutler@sjcfl.us	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Gary	Byrd	gbyrd@cgjax.com	Cathedral Care	Skilled nursing, nursing, and long-term care facilities	
Gaetana	Carroll	gaetana.carroll@flhealth.gov	Flagler County Health Department	Public Health Agencies (Core HCC Member)	
Dave	Chapman	dave.chapman@medxccl.com	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Rochelle	Civil	rochelle.civil@flhealth.gov	DOH-Duval	Public Health Agencies (Core HCC Member)	
Sandi	Courson	sandi.courson@FLHealth.gov	FDOH Region 3	Public Health Agencies (Core HCC Member)	
Meaghan	Crowley	meaghan.crowley@flhealth.gov	DOH-Baker	Public Health Agencies (Core HCC Member)	
Timothy	Devin	blazejfrd@aol.com	First Coast EMS Advisory Council	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Janet	Dickinson	janet.dickinson@myeldersource.org	ElderSource	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Area Agency on Aging
Deena	Ellis	deena.ellis@adventhealth.com	Advent Health Palm Coast	Acute Care Hospitals (Core HCC Member)	
Phillip	Etheridge	maintenance@ccnassau.org	Care Centers of Nassau	Skilled nursing, nursing, and long-term care facilities	Immediate Care Facility (ICFDD)
Steven	Gardner	Sgardner@rivergarden.org	River Gardner	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	

Percy	Golden	pgolden@coj.net	JFRD EPD	Emergency Management Organizations (Core HCC Member)	
Leah	Guthrie	lguthrie@mhrctflorida.com	Renaissance Behavioral Health System-Mental Health Resource Center	Behavioral Health Services and Organizations	
Kevin	Kotsis	kevin.kotsis@ascension.org	Ascension Saint Vincent's	Acute Care Hospitals (Core HCC Member)	
Wesley	Marsh	wes.marsh@brooksrehab.org	Brooks Rehabilitation	Skilled nursing, nursing, and long-term care facilities	
Sandra	McDonald	sandra.mcdonald@jax.ufl.edu	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)	
Jose	Morales	jose.morales@flhealth.gov	Florida Department of Health in Baker County	Public Health Agencies (Core HCC Member)	
Ryan	Nash	Ryan.Nash@flhealth.gov	FDOH Nassau	Public Health Agencies (Core HCC Member)	
Ronnie	Nessler	ronald.nessler@flhealth.gov	Florida Dept. of Health-Nassau	Select option from dropdown	Public Health
Sonny	Rodgers	sonny.rodgers@flhealth.gov	DOH-Clay	Public Health Agencies (Core HCC Member)	
Robert	Snyder	Robert.Snyder@flhealth.gov	DOH-Flagler	Select option from dropdown	Health Department
Patrick	Welch	pwelch@sjcfl.us	St. Johns County Fire Rescue	Local public safety agencies (e.g. law enforcement and fire)	
Leigh	Wilsey	lwilsey@nefrc.org	NEFRC	Select option from dropdown	
Sam	Young	Sam.young@bmcjax.com	Baptist Health	Acute Care Hospitals (Core HCC Member)	