



Executive Board Meeting
April 20, 2022 @ 1pm
Meeting Notes

The April Executive Board Meeting of the Northeast Florida Healthcare Coalition was held in-person and via Zoom teleconference technology. A hybrid meeting was held due to COVID-19 precautions. The meeting commenced at 1:00 pm on Wednesday, April 20, 2022.

CALL TO ORDER

The meeting was called to order by Chair Tim Devin (EMS) with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Duval County – Winston Gibbs (alternate)
Flagler County – Gaetana Carroll
Nassau County – Ronnie Nessler
St. Johns County – Patrick Welch
Emergency Management – John Blanchard
Hospitals – Dave Chapman
EMS – Tim Devin
Long Term Care – Jeff Markulik

Absent:

Flagler County – Gaetana Carroll
Public Health - Robert Snyder
Home Health – Kristy Siebert

A digital sign-in link was provided to virtual attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from the March 16, 2022, General Membership Meeting was provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Ronnie Nessler (Nassau). Motion Carries.

FINANCIAL

***Budget Report**

The finance report for March 2022 was presented by Jeff Markulik.

The Chair called for a motion. A motion was made to approve the financial report by Ronnie Nessler (Nassau). A second was made by Sonny Rodgers (Clay). Motion Carries.

Expenditure Requests

Three projects pending for Centers for Independent Living, and reimbursement to follow. Two hospitals currently have projects outstanding and will have reimbursement to follow.

Management and Administration Update

- **2021-2022 Project Funding Update:** In the process of closing out projects for the fiscal year. Working through final processing for UF Health Jacksonville and Memorial Hospital, on pace to meet June 30 deadline.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been eleven (11) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Ronnie Nessler (Nassau) to approve the new members. A second was made by Sonny Rodgers (Clay). Motion Carries.

EMAG Follow-Up and Feedback

Staff reported how beneficial the conference was for them and fellow members. There was a large focus on healthcare throughout the conference, which provided opportunities for resources. The conference allowed for conversation across different Coalitions within the state and across the Federal Region 4.

2022-2023 Project Funding Applications Released

Staff states the Regional Project Funding process is now open and is due by 12:00 PM, Monday, May 16. Applications must describe the projects alignments with the (HPP) and meet one of the four Health Care Preparedness & Response Capabilities. Preference given to Regional projects and applications that align with specialty surge events. Staff asked members to use the fillable pdf document and not print and scan the forms.

Burn Surge Annex Draft – Review and Comment

Attached to the meeting packet is the draft Alliance Burn Surge Annex developed by staff. Staff asked members to review and comment on the draft with their facilities by May 13. Final approval of the Burn Surge Annex will be in May.

Crisis Standards of Care Guidance – Review and Comment

Staff provided a draft of the Crisis Standards of Care Plan Guidance to the membership. Staff asked for review and comment of the draft by members and their facilities by May 13. Final approval of Crisis Standards of Care Plan Guidance will be in May.

TRAINING AND EXERCISES

Virtual TTX Complete

Virtual trainings are complete, awaiting completed AARs for participants. The Alliance offered

three virtual tabletop exercises recently. Each exercise had about 20 participants. After July 1, more training will be offered, with virtual options.

In-Person TTX Complete as of 4/20 (morning)

Alliance sponsored the last in-person TTX this morning. More training to come after July 1. Staff encouraged in-person participation.

MRSE Exercise – June 23 (partnering with FCDC)

Staff report the MRSE exercise is an opportunity for members to participate in dealing with a surge event scenario and how the region would deal with the surge. More information to come.

OPEN DISCUSSION

- Long-Term Care – No updates.
- EMS – No updates, most recent meeting canceled.
- Emergency Management – Preparing for hurricane season; 5/7 counties in the Region have updated their hurricane evacuation zones, excluding Duval. Expect an above-average hurricane season.
- Hospitals – Hospitals continuing to get back to normal from COVID-19. Upcoming FCDC meeting, 4/28 at 10:30 AM; proposals for programs will be discussed during this meeting. New Safety Officer for St. Vincent’s Clay County and for the new hospital to come in St. John’s County.
- Public Health – No updates.
- Clay County – Annual healthcare meeting reviewing flood zones in Clay County, May 24 from 8:00 AM to 12:00 PM at Clay County EOC. This meeting will be hybrid, with a virtual option.
- DOH Duval – Winston Gibbs reports moving to a new position and will be stepping away from attending Coalition meetings.

ADJOURN

Meeting was adjourned at 1:50 pm

NEXT MEETING

May 18, 2022 at 1:00 pm
Executive Board Meeting
In-person at WJCT



Executive Board Meeting Attendance
April 20, 2022 @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Robert	Simpkins	Baker County Sheriff's Office	Local public safety agencies (e.g. law enforcement and fire)	
Sandi	Courson	FDOH	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Wesley	Marsh, NHA, FACHE	Brooks Rehabilitation	Skilled nursing, nursing, and long-term care facilities	
Jose	Morales	DOH-Baker	Public Health Agencies (Core HCC Member)	
Timothy	Devin	First Coast EMS Advisory Council	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Winston	Gibbs	FDOH-Duval	Public Health Agencies (Core HCC Member)	
David	Lakoskey	Ascension St. Vincent's Clay County	Acute Care Hospitals (Core HCC Member)	
Jeff	Markulik	Baker County Medical Services	Skilled nursing, nursing, and long-term care facilities	
Noreen	Nickola-Williams	DOH-St. Johns County Health Department	Public Health Agencies (Core HCC Member)	
Ronnie	Nessler	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Michael	Godwin	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Ryan	Nash	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Karen	Robeson	Century Ambulance Service	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Jose	Pena	FDOH – Duval	Public Health Agencies (Core HCC Member)	
Gavin	Butler	St. John's County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Ken	Elias	JAXCare	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation	Specialty patient referral centers (e.g., pediatric, burn, trauma, and psychiatric centers)	
Samantha	Evans	Avante Villa at Jacksonville Beach	Skilled nursing, nursing, and long-term care facilities	

Patrick	Welch	St. Johns County Fire Rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Kirby	Wedekind	US Department of Homeland Security, Cyber & Infrastructure Security Agency	Jurisdictional partners, including cities, counties, and tribes	
Kevin	Kotsis	Ascension St. Vincent's Riverside	Acute Care Hospitals (Core HCC Member)	