Northeast Florida Healthcare Coalition



Executive Board Meeting July 21, 2021 @ 1pm Meeting Notes

The Executive Board Meeting of the Northeast Florida Healthcare Coalition was a virtual meeting held via Zoom teleconference technology. A virtual meeting was held because of COVID-19 precautions. The meeting commenced at 1:00pm on Wednesday, July 21, 2021.

CALL TO ORDER

The meeting was called to order by Chairperson Tim Devin (EMS) with a validation of members, with the following Executive Board members present.

Baker County – Jose Morales
Duval County – Winston Gibbs
Flagler County – Suzette Reese
Nassau County – Ronnie Nessler
St. Johns County – Noreen Nickola-Williams
Emergency Management – Percy Golden
EMS – Tim Devin
Hospitals – Rich Ward
Public Health – Robert Snyder
Long Term Care – Jeff Markulik

Absent:

Clay County – Sonny Rodgers (excused) Home Health – Kristy Siebert

A digital sign-in sheet link was provided to virtual attendees. The sign-in sheet is attached to these minutes.

Approval of Minutes

The draft minutes and sign-in sheets from the June 16, 2021, Quarterly General Membership Meeting were provided as part of the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the draft minutes by Ronnie Nessler (Nassau County). A second was made by Jeff Markulik (LTC). Motion Carries.

FINANCIAL

*Budget Report

The finance report for June 2021 was presented by the Secretary/Treasurer Jeff Markulik.

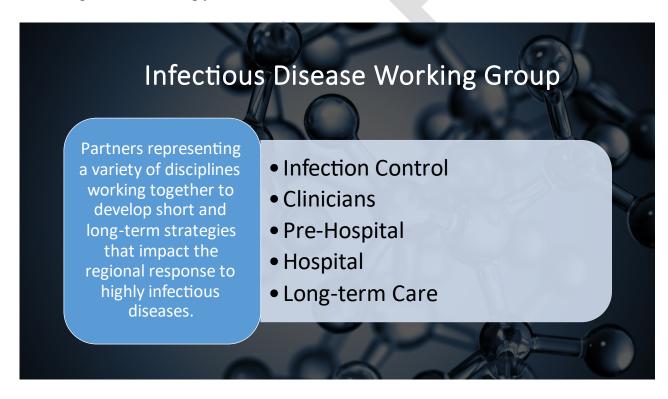
Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the financial report by Percy Golden (Emergency Management). A second was made by Ronnie Nessler (Nassau County). Motion Carries.

*Expenditure Requests

None at this time.

Management and Administration Update

- Region 3 Healthcare Coalition Alliance: Staff provided an overview of the Alliance geography and member healthcare coalitions. The Northeast Florida Healthcare Coalition is one of three coalitions in the Alliance and our elected officers represent our interest on the Alliance Executive Board.
- Annual Workplan: Staff provided an overview of the 2021-2022 annual workplan and contract expectations with FDOH. There are several actions items including the development of new plans, continued project funding for members, and training and exercise opportunities.
- Infectious Disease Workgroup: FHA has entered into a contract with the Northeast Florida Regional Council to address infectious disease planning in the healthcare sector. The Coalition will be convening an infectious disease workgroup to develop strategies to implement across the region in the coming year.



BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been four (4) membership requests since the last meeting. The list was provided in the meeting packet.

Chairperson Tim Devin (EMS) called for a motion. A motion was made to approve the

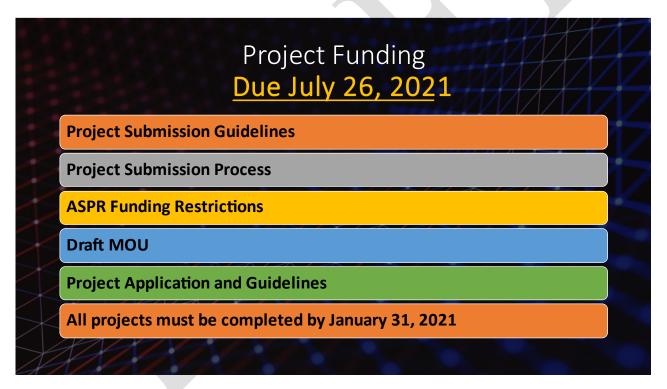
membership requests by Jeff Markulik (Long-Term Care). A second was made by Noreen Nickola-Williams (St. Johns County). Motion Carries.

Coalition Bylaws – Annual Review

The Coalition Bylaws require an annual review. The review is meant to ensure that the Coalition's Bylaws remain current and representative of the Coalition. Staff presented the current Bylaws to the Executive Committee for their review. Any recommended changes shall be provided to staff no later than July 30th. All recommended changes will be sent to the Executive Committee on August 4th, which is 14-days prior to the next Executive Board Meeting on August 18th.

Project Funding FY 2021-2022

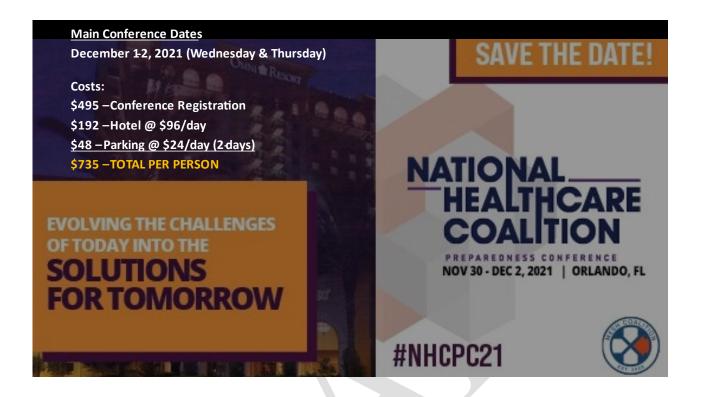
The project funding cycle is currently open. Staff has distributed application packages and guidance to all members in the Region 3 Healthcare Coalition Alliance. All projects are expected to be completed by January 31, 2021. Questions regarding project applications can be end to Leigh Wilsey at https://linearchycles.org.



National Healthcare Coalition Preparedness Conference

The national conference will be hosted in Orlando on December 1-2, 2021. The Coalition has set aside funding to send up to 10 members of the Coalition to the conference. The Coalition is willing to cover \$735 in costs for members to attend. Staff will solicit executive board members that would like to attend before making it available to other members of the coalition.

Chairperson Tim Devin (EMS) called for a motion to allocate funding for 10 people to attend the conference. A motion was made by Jeff Markulik (LTC). A second was made by Ronnie Nessler



Training and Exercise

The annual training and exercise plan will be released in August. It will be a blend of virtual and in-person classes. All events will be dictated by COVID-19.

Staff has begun planning for the annual training symposium. We look to implement changes this year to accommodate the entire region and to vary our delivery to members. A framework will be presented to the executive board before moving forward.

MEMBER AND OPEN DISCUSSION

Board Member Reports General Discussion regarding COVID-19 and	Open Discussion None
planning in the region.	

ELECTIONS

Election of Officers

Coalition bylaws stipulate elections for officers must be conducted in June of odd years. The next term for the Chairperson, Vice-Chairperson, and Treasurer/Secretary runs from July 2021 to June 2023. The following officers have been selected by membership.

- Chairperson Tim Devin (EMS)
- Vice Chairperson Dave Chapman (Hospitals)
- Secretary/Treasurer Jeff Markulik (LTC)

We want to thank our previous officers. The steadfast dedication and service to the Coalition has helped us to grow as an organization.



Passing of the Gavel

Rich Ward, Chairperson 2017-2021





ADJOURN

August 18th Executive Board Meeting

September 15th General Membership Meeting



Sign In Sheet 7-21-21

Name	Email	Facility Name	Facility Type
Bob Snyder	Robert.Snyder@flhealth.gov	DOH-Flagler	Public Health Agencies (Core HCC Member)
Meaghan Crowley	meaghan.crowley@flhealth.gov	DOH-Baker	Public Health Agencies (Core HCC Member)
Leah Guthrie	lguthrie@mhrcflorida.com	Mental Health Resource Center/Renaissance Behavioral Health System	Behavioral Health Services and Organizations
Joshua Pristupa	joshua.pristupa@bakerso.com	Baker County Sheriff's Office	Local public safety agencies (e.g. law enforcement and fire)
Gavin Butler	gdbutler@sjcfl.us	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)
Deena Ellis	deena.ellis@adventhealth.com	AdventHealth Palm Coast	Acute Care Hospitals (Core HCC Member)
Phillip Etheridge	maintenance@ccnassau.org	Care Centers of Nassau	Skilled nursing, nursing, and long-term care facilities
Kathleen Kavanagh	kkavana2@ju.edu	Jacksonville University Healthcare Simulation Center	Schools and universities, including academic medical centers
Michael Godwin	michael.godwin@flhealth.gov	FDOH Nassau	Local chapters of health care professional organizations (e.g. medical society, professional society, hospital association) Public Health Agencies (Core
Ryan Nash	ryan.nash@flhealth.gov	FDOH Nassau	HCC Member) Acute Care Hospitals (Core
Sam Young	sam.young@bmcjax.com	Baptist Health System	HCC Member)
Kevin Kotsis	kevin.kotsis@ascension.org	Saint Vincent's	Acute Care Hospitals (Core HCC Member)
Halle Mitchell	hmitchell@coj.net	City of Jacksonville Emergency Preparedness Division	Emergency Management Organizations (Core HCC Member)
Grace Alvarez	grace@silverlinkconsulting.com	SilverLink Home Care	Home Health Agencies(including home and community based services)
Noreen Nickola- Williams	Noreen.Nickola- Williams@flhealth.gov	Florida Department of Health in Saint Johns County	Public Health Agencies (Core HCC Member)
Jennifer Silvey	jennifer.silvet@jax.ufl.edu	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)
Jeff Markulik	jmarkulik@bcmedsvcs.com	Baker County Medical Services - Post acute	Skilled nursing, nursing, and long-term care facilities
Percy Golden	pgolden@coj.net	JFRD EPD	Emergency Management Organizations (Core HCC Member)
Suzette Reese	suzette.reese@flhealth.gov	DOH FLAGLER	Public Health Agencies (Core HCC Member)
Mary J. Boutte	Mary.Boutte@flhealth.gov	St. Johns County	Public Health Agencies (Core HCC Member)
Jose Morales	jose.morales@flhealth.gov	DOH-Baker	Public Health Agencies (Core HCC Member)

Sign In Sheet 7-21-21

Joseph Lichtman	joeseph.lichtman@bmcjax.com	Baptist Health System	Acute Care Hospitals (Core HCC Member)
Rich Ward	richard.ward@hcahealthcare.com	Orange Park Medical Center	Acute Care Hospitals (Core HCC Member)
	_		
Eric Anderson	eanderson@nefrc.org	NEFRC	
Leigh Wilsey	lwilsey@nefrc.org	NEFRC	
Tyler Nolen	tnolen@nefrc.org	NEFRC	
Kate Haigh	khaigh@nefrc.org	NEFRC	