

NORTHEAST FLORIDA HEALTHCARE COALITION

Virtual Meeting Due to COVID-19

Join Zoom Meeting: <https://nefrc-org.zoom.us/j/2451626595>

Or Call 1-786-635-1003 Code: 245-162-6595



Quarterly General Membership Meeting Agenda

Wednesday, March 17, 2021 @ 1pm

I. Call to Order

- Validation of Voting Members [accept designees, if required]
- *Approval of Minutes from 2/17/2021 Executive Board Meeting

II. Financial

- *Budget Report February 2021
- Expenditure Requests
- Management and Administration
 - CDBG – Mitigation Planning Grant Award (\$700,000 over 3-years)

III. Business

- *Approval of General Membership Requests

IV. Program

Infectious Disease Planning Workshop: Critical Integrated Solutions

- Preliminary Review of Survey Results
- Facilitated Discussion and Next Steps

V. Training and Exercise

- Disasters and Disability – Virtual Series (2/25/21, 3/25/21, 4/22/21)
- Hospital Incident Command Systems – Awareness Level May 2021
- Healthcare Facility Preparedness 3/23/21
- Virtual Tabletop Exercise – working for a May/June Delivery

VI. Upcoming Events

- All in-person events postponed or canceled due to COVID-19

VII. Member Reports

- Board Member Reports (*call on each discipline for a report*)
- Open Discussion

VII. Adjourn

April 21st – Executive Board Meeting (via Zoom)

May 19th - Executive Board Meeting (via Zoom)

NEFLHCC Executive Board

Executive Board

A quorum is 50% of the
total voting membership
(Executive Board)

Six Voting Members = Quorum

Membership by County

- Baker – 1
- Clay – 2
- Duval – 3
- Flagler - 2
- Nassau – 1
- St. Johns – 1
- At Large – 2

TOTAL = 12

Tiebreak Vote

Regional Emergency
Response Advisor

Executive Board

Chair: Rich Ward, Hospitals

Vice-Chair: Tim Devin, EMS

Secretary/Treasurer: Kristy Siebert, Home Health

6 County Reps

Baker County
Jose Morales

Clay County
Sonny Rodgers

Duval County
Richard Ward

Flagler County
Suzette Reese

Nassau County
Ronnie Nessler

St. Johns County
Noreen
Nickola-Williams

4 Discipline Reps

Emergency Management
Percy Golden

EMS
Tim Devin

Hospital
Rich Ward

Public Health
Robert Snyder

2 At-Large Reps

Long Term Care
Jeff Markulik

Home Health
Kristy Siebert

* As of 2/10/2021



Northeast Florida
Healthcare
COALITION
For Disaster Preparedness

Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (2/10/2021)

Six Voting Members = Quorum

Representation	Voting Member	Alternate Name	Alternate's Agency	Appointing Authority
Baker County	Jose Morales	Bek Parker	Baker County Sheriff's Office	ESF 8 Partners
Clay County	Sonny Rodgers	Luis Herrera	FDOH - Clay	ESF 8 Partners
Duval County	Richard Ward	Winston Gibbs	FDOH – Duval	ESF 8 Partners
Flagler County	Suzette Reese	Bob Pickering	Flagler County Emergency Mgmt.	ESF 8 Partners
Nassau County	Ronnie Nessler	Mike Godwin	FDOH - Nassau	ESF 8 Partners
St. John County	Noreen Nickola-Williams	Greta Hall	St. Johns County Fire/Rescue	ESF 8 Partners
Emergency Management	Percy Golden	Greg Foster	Nassau County Sheriff's Office	Regional Emergency Managers
EMS	Tim Devin	<u>Alternate Needed</u>		First Coast EMS Advisory Council
Hospitals	Rich Ward	Dave Chapman	Ascension St. Vincent's	First Coast Disaster Council
Public Health	Robert Snyder	<u>Alternate Needed</u>		Regional Public Health Officers
Long-Term Care	Jeff Markulik	Wes Marsh	Brooks Rehabilitation	Florida Health Care Association – District IX
Home Health	Kristy Siebert	Theresa Gates	Beyond Home Health Care Services	

Chair: Rich Ward, Hospitals

Vice-Chair: Tim Devin, EMS

Secretary/Treasurer: Kristy Siebert, Home Health



Executive Board Meeting
February 17, 2021 @ 1pm
Meeting Notes

The Executive Board Meeting of the Northeast Florida Healthcare Coalition was a virtual meeting held via Zoom teleconference technology. A virtual meeting was held because of social distancing requirements due to COVID-19. The meeting commenced at 1:00pm on Wednesday, February 17, 2021.

CALL TO ORDER

The meeting was called to order by Chairperson Rich Ward (Hospital) with a validation of members, with the following Executive Board members present.

Baker County – Jose Morales
Clay County – Sonny Rodgers
Emergency Management – Percy Golden
EMS – Tim Devin
Hospitals – Rich Ward
Long Term Care – Jeff Markulik
Home Health – Theresa Gates (Alternative)

Absent:

Duval County – Richard Ward (excused)
Flagler County – Suzette Reese
Nassau County – Ronnie Nessler
St. Johns County – Noreen Nickola-Williams
Public Health – Robert Snyder

A sign-in sheet was developed from the Zoom attendance roster, Zoom chat log, and emails received by the coordinator from attendees who participated by phone.

Approval of Minutes

The draft minutes and sign-in sheets from the November 18, 2020 Executive Board Meeting and December 16, 2020 General Membership Meeting were provided as part of the meeting packet.

Chairperson Rich Ward (Hospital) called for a motion. A motion was made to approve the draft minutes by Jose Morales (Baker County). A second was made by Tim Devin (EMS). Motion Carries.

FINANCIAL

***Budget Report**

The finance reports for November 2020, December 2020, and January 2021 were presented by HCC Coordinator Eric Anderson.

Chairperson Rich Ward (Hospital) called for a motion. A motion was made to approve the financial reports by Sonny Rodgers (Clay County). A second was made by Jose Morales (Baker County). Motion Carries.

*Expenditure Requests

None at this time.

Management and Administration Update

- **Marketing and Public Relations:** Staff provided an update on activities from BluePrint Creative Group, the marketing firm who represents the Coalition. Fabiola Fleuranvil, Chief Marketing Officer will be contacting project awardees and members to assist with the development of media items and newsletter stories.
- **Conferences Canceled** – The EMAG Conference in Savannah, Georgia in April has been canceled. The Florida Governor’s Hurricane Conference in May has been canceled.

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been ten (10) membership requests since the last meeting. The list was provided in the meeting packet.

Chairperson Rich Ward (Hospital) called for a motion. A motion was made to approve the membership requests by Jose Morales (Baker County). A second was made by Jeff Markulik (Long-Term Care). Motion Carries.

Resolution/Letter of Support

NEFRC CEO, Beth Payne presented information on upcoming legislation that may impact Florida Regional Councils.

Chairperson Rich Ward (Hospital) called for a motion. A motion was made to allow the Chairperson to work with HCC staff on a Letter of Support for the Northeast Florida Regional Council by Jeff Markulik (Long-Term Care). A second was made by Sonny Rodgers (Clay County). Motion Carries.

CDBG-MIT Planning Grant

HCC staff was notified by the Florida Department of Economic Opportunity that the Northeast Florida Regional Council was awarded a \$700,000 grant to develop the North Florida Resiliency Plan for the Health and Medical Lifeline. This award will be implemented over the 18-county region of the Region-3 Healthcare Coalition Alliance. Staff provided a detailed overview of the anticipated workplan, as well as discussed expected steps moving forward.

Infectious Disease Planning

HCC staff has begun work on infectious disease planning and mitigation through a grant received by the Florida Hospital Association. Soon, members will begin to receive surveys to assist the HHC to develop training needs assessments and supply chain assessments. These activities will be followed by planning workshops to assist with identifying a regional infectious disease implementation strategy.

Training and Exercise

The Coalition has six different virtual classes scheduled through April. Course flyers and registration information were included in the agenda packet and sent via email to all HCC members.

- A. **2/25/21 @ 12pm - Disasters & Disability Series # 1: ILN - Collaborating for Positive Change**
- B. **3/3/21 @ 10am - Hospital Incident Command System - Center for Domestic Preparedness**
- C. **3/16/21 @ 12pm - Gov't Roles in Medical Response - Center for Domestic Preparedness**
- D. **3/23/21 @ 12pm - Healthcare Facility Preparedness - Center for Domestic Preparedness**
- E. **3/25/21 @ 12pm - Disasters & Disability Series # 2: COVID-19 & Disability**
- F. **4/22/21 @ 12pm - Disasters & Disability Series # 3: Natural Disasters & Disability**

Upcoming Events

All Coalition Training and Exercise activities are cancelled or postponed due to COVID-19.

MEMBER AND OPEN DISCUSSION

<u>Board Member Reports</u> None	<u>Open Discussion</u> None
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ADJOURN

Next **Executive Board** Meeting – April 21, 2021 @ 1:00pm
Meeting will be conducted via Zoom. A link will be made available on the Agenda Packet.

Next **General Membership** Meeting – March 17, 2021 @ 1:00pm
Tentative in Person Meeting. If not, meeting will be conducted via Zoom.
A link will be made available on the Agenda Packet.

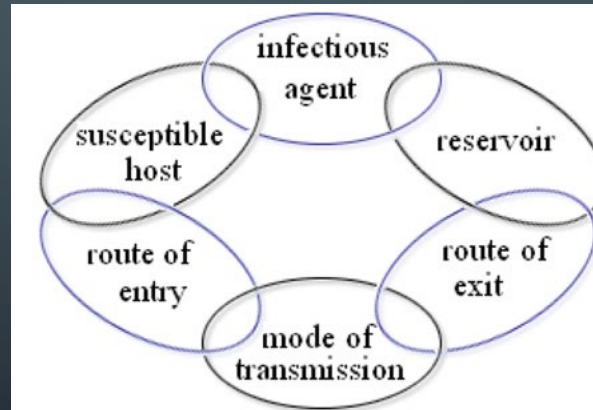
Northeast Florida Health Care Coalition
Financial Report
As of February 2021

NEFHCC 20/21	Budget	February 2021	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 186,679.00	\$ 14,906.59	\$ 93,560.71	50%	\$ 93,118.29
Revenues	\$ 186,679.00	\$ 14,906.59	\$ 93,560.71	50%	\$ 93,118.29
Expenses					
Staffing Cost	\$ 138,089.00	\$ 10,231.59	\$ 86,556.80	63%	\$ 51,532.20
Office Supplies	\$ 50.00	\$ -	\$ 35.99	0%	\$ 14.01
Printing	\$ 1,565.00	\$ -	\$ 1,381.38	0%	\$ 183.62
Website	\$ 400.00	\$ 25.00	\$ 225.00	0%	\$ 175.00
D&O Insurance	\$ 200.00	\$ -	\$ 200.00	100%	\$ -
State Corporation Fees	\$ 70.00	\$ -	\$ -	0%	\$ 70.00
Travel	\$ 1,250.00	\$ -	\$ 285.00	23%	\$ 965.00
Professional Services	\$ 45,055.00	\$ 4,650.00	\$ 4,876.54	11%	\$ 40,178.46
Expenses	\$ 186,679.00	\$ 14,906.59	\$ 93,560.71	50%	\$ 93,118.29

PROJECTS FY 20/21	Budget	February 2021	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 132,631.00	\$ -	\$ 32,147.78	24%	\$ 100,483.22
Revenues	\$ 132,631.00	\$ -	\$ 32,147.78	24%	\$ 100,483.22
Expenses					
Projects	\$ 132,631.00	\$ -	\$ 32,147.78	24%	\$ 100,483.22
Expenses	\$ 132,631.00	\$ -	\$ 32,147.78	24%	\$ 100,483.22

First	Last	Title/Job Duty	Type of Organization	Name of Organization	Facility/Work Address	City	County- Select all that apply
Sasha	Nelson	Infection Prevention Education Specialist	Public Health Agencies	Florida Department of Health	604 Trelago Way, Apt 215	Maitland	Alachua,Baker,Bradford,Clay,Duval,Flagler,Gilchrist,Levy,Marion,Nassau,Putnam,"St. Johns",Union
Jesus	Rodriguez	Safety Officer/Volunteer Coordinator	Outpatient health care delivery (e.g., ambulatory care, clinics,	Heartland Hospice	8130 Baymeadows Way West #201	Jacksonville	Baker,Clay,Duval,Nassau,"St. Johns"

Infectious Disease Strategic Planning Meeting for the Northeast Florida Healthcare Coalition



CRITICAL
INTEGRATED
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INC.



OBJECTIVES:

- **Introductions**
- **Review Training Survey Results**
- **Review Logistics Survey Results**
- **Review Planning Survey Results**
- **Identify Gaps and Solutions**



CRITICAL
INTEGRATED
SOLUTIONS
INC.



NORTHEAST FLORIDA
REGIONAL COUNCIL



**Northeast Florida
Healthcare
COALITION**
For Disaster Preparedness

Achieve a health and medical system that is efficient and resilient in an emergency.

100 Festival Park Avenue
Jacksonville, Florida 32202

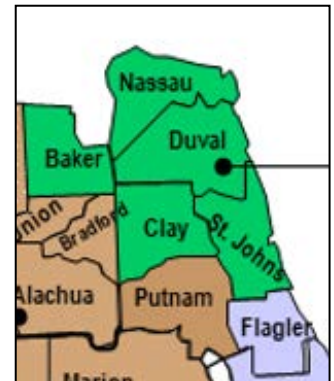
904-279-0780

<http://www.neflhcc.org/>

Chairperson: Rich Ward, OPMC

*****Disasters & Disability*** A Virtual Lunch & Learn Series**

The Northeast Florida Healthcare Coalition has partnered with local affiliates of the Florida Association of Centers for Independent Living to provide a virtual “Lunch & Learn” series.



- **CIL Jacksonville**
- **Disability Solutions for Independent Living**
- **Center for Independent Living of North Central Florida**

Center for Independent Living staff aim to educate and collaborate with the healthcare community on impacts to people with disabilities as they relate to various types of disasters. The goal is to reduce barriers and to provide understanding on the challenges faced on accessing healthcare for this growing segment of the population.

Each virtual session will be a 90-minute interactive presentation and discussion. Please join us for one or all of the virtual sessions as part of this “Lunch & Learn” series.

Reference the attached information for details on each virtual session. A ZOOM Webinar Link will be sent to registered attendees 24 hours before each virtual session.

1. February 25, 2021 – 1200 to 1330

Virtual Class 1 - **Independent Living Network: Collaborating for Positive Change**

Registration link: https://cil_class1_iln_collaborating_for_positive_change.eventbrite.com

2. March 25, 2021 – 1200 to 1330

Virtual Class 2 - **COVID-19 and Disability**

Registration link: https://covid_19_and_disability_3_25_2021.eventbrite.com

3. April 22, 2021 – 1200 to 1330

Virtual Class 3 - **Natural Disasters and Disability**

Registration link: https://natural_disasters_and_disability_4_22_2021.eventbrite.com

Questions, please contact: Eric Anderson, Coalition Coordinator

Email: eanderson@nefrc.org Cell: (904) 505-3428

February 25, 2021 – 1200 to 1330

Virtual Class 1 - Independent Living Network: Collaborating for Positive Change

Description and objectives: Emergency management professionals, responders, and disaster-based organizations face a wide variety of barriers in reaching and meeting the needs of this vulnerable population before, during, and after disasters. To address these issues, the Independent Living Network (ILN) has created a multi-agency coalition that is prepared to collaboratively work with emergency management professionals. Participants of this training will be able to (objectives):

- I. Discuss and describe innovative and inclusive strategies the ILN can provide to emergency management professionals to help them: reach people with disabilities and improve their health, safety, and independence.
 - II. Explore lessons learned from the experiences between the ILN, emergency management, and other disaster professionals during current and recent disasters (i.e., COVID-19 Pandemic, Hurricane Irma, Michael, and Doran).
 - III. Describe how to collaborate on efforts between the ILN and emergency management to meet the disaster related needs of people with disabilities before, during, and after disasters.
-

March 25, 2021 – 1200 to 1330

Virtual Class 2 – COVID-19 and Disability

Description and objectives: Research is emerging about the impact of COVID-19 on people with disabilities. This training will discuss the latest findings about the impact, and actions being taken by the Independent Living Network (ILN) to address COVID-19 issues. Participants of the training will be able to address the following (objectives):

- I. COVID-19 Risk and Disability
 - II. COVID-19 and Access and Functional Needs of people with disabilities
 - III. COVID-19 and ILN Collaborations with Emergency Management
 - IV. COVID-19 and Continuity of essential disability Services
 - V. Various Issues related to COVID-19 and its impact on people with disabilities
-

April 22, 2021 – 1200 to 1330

Virtual Class 3 – Natural Disasters & Disability

Description and objectives: The health, safety, and independence of people with disabilities are at a greater risk during and after natural disasters. This training will discuss actions being taken to address these issues and participants of the training will be able to address the following (objectives):

- I. Disability 101: The basics
- II. Impact of disasters on people with disabilities:
- III. Access and Functional needs of people with fidelities
- IV. Disability Etiquette and communicating with people who have disabilities



To apply for this class, follow the instructions below: March 3, 2021 from 10:00am to 12:00pm

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
 - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#)
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 21NV-1037 HCV7 will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.
(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 21NV-1037 HCV7 in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to FEMASIDHELP@cdpemail.dhs.gov so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.



Healthcare Facility Preparedness

Tuesday, March 23, 2021 from 1200-1315 (EST)

To apply for this class, follow the instructions below:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
 - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 21NV-1039 HCV8 will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.
(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 21NV-1039 HCV8 in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).

Note: For Private Sector participants, when completing the application, please select Local Government for the jurisdiction.
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to FEMASIDHELP@cdpemail.dhs.gov so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.

