

# NORTHEAST FLORIDA HEALTHCARE COALITION

Virtual Meeting Due to COVID-19

Join Zoom Meeting: <https://nefrc-org.zoom.us/j/2451626595>

Or Call 1-786-635-1003 Code: 245-162-6595



## Executive Board Meeting Agenda

Wednesday, February 17, 2021 @ 1pm

### I. Call to Order

- Validation of Voting Members [accept designees, if required]
- \*Approval of Minutes from 11/18/20 Executive Board Meeting
- \*Approval of Minutes from 12/16/20 General Membership Meeting

### II. Financial

- \*Budget Reports (a) 11/2020 (b) 12/2020 (c) 1/2021
- Expenditure Requests
- Management and Administration
  - Marketing and PR – Fabiola Fleuranvil with Blueprint Creative Group
    - Newsletters, Media Coverage, Project Highlights, Training Website
  - GHC and EMAG Conferences – Canceled

### III. Business

- \*Approval of General Membership Requests (as of 2/10/2021)
- Draft Resolution/Letter of Support
- CDBG – Mitigation Planning Grant Award (\$700,000 over 3-years)
- Infectious Disease Planning
  - Supply and Training Needs Assessment
  - Planning Workshops
  - Plan Implementation
- Training and Exercise
  - Disasters and Disability – Virtual Series (2/25/21, 3/25/21, 4/22/21)
  - Hospital Incident Command Systems – Awareness Level 3/3/21
  - Federal, State, and Local Roles in Medical Emergency Response 3/16/21
  - Healthcare Facility Preparedness 3/23/21
  - Virtual Tabletop Exercise – working for a May/June Delivery
- Upcoming Events
  - All in-person events postponed or canceled due to COVID-19

Funded by FHA Grant

### IV. Member Reports

- Board Member Reports (*call on each discipline for a report*)
- Open Discussion

### VII. Adjourn

March 17<sup>th</sup> - Quarterly General Membership Meeting (via Zoom)

April 21st - Executive Board Meeting (via Zoom)

# NEFLHCC Executive Board

## Executive Board

A quorum is 50% of the  
total voting membership  
(Executive Board)

Six Voting Members = Quorum

## Membership by County

- Baker – 1
- Clay – 2
- Duval – 3
- Flagler - 2
- Nassau – 1
- St. Johns – 1
- At Large – 2

**TOTAL = 12**

## Tiebreak Vote

Regional Emergency  
Response Advisor

## Executive Board

Chair: Rich Ward, Hospitals

Vice-Chair: Tim Devin, EMS

Secretary/Treasurer: Kristy Siebert, Home Health

### 6 County Reps

Baker County  
Jose Morales

Clay County  
Sonny Rodgers

Duval County  
Richard Ward

Flagler County  
Suzette Reese

Nassau County  
Ronnie Nessler

St. Johns County  
Noreen  
Nickola-Williams

### 4 Discipline Reps

Emergency Management  
Percy Golden

EMS  
Tim Devin

Hospital  
Rich Ward

Public Health  
Robert Snyder

### 2 At-Large Reps

Long Term Care  
Jeff Markulik

Home Health  
Kristy Siebert

\* As of 2/10/2021



Northeast Florida  
**Healthcare**  
COALITION  
For Disaster Preparedness

## Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (2/10/2021)

***Six Voting Members = Quorum***

Representation	Voting Member	Alternate Name	Alternate's Agency	Appointing Authority
Baker County	Jose Morales	Bek Parker	Baker County Sheriff's Office	ESF 8 Partners
Clay County	Sonny Rodgers	Luis Herrera	FDOH - Clay	ESF 8 Partners
Duval County	Richard Ward	Winston Gibbs	FDOH – Duval	ESF 8 Partners
Flagler County	Suzette Reese	Bob Pickering	Flagler County Emergency Mgmt.	ESF 8 Partners
Nassau County	Ronnie Nessler	Mike Godwin	FDOH - Nassau	ESF 8 Partners
St. John County	Noreen Nickola-Williams	Greta Hall	St. Johns County Fire/Rescue	ESF 8 Partners
Emergency Management	Percy Golden	Greg Foster	Nassau County Sheriff's Office	Regional Emergency Managers
EMS	Tim Devin	<u>Alternate Needed</u>		First Coast EMS Advisory Council
Hospitals	Rich Ward	Dave Chapman	Ascension St. Vincent's	First Coast Disaster Council
Public Health	Robert Snyder	<u>Alternate Needed</u>		Regional Public Health Officers
Long-Term Care	Jeff Markulik	Wes Marsh	Brooks Rehabilitation	Florida Health Care Association – District IX
Home Health	Kristy Siebert	Theresa Gates	Beyond Home Health Care Services	

**Chair: Rich Ward, Hospitals**

**Vice-Chair: Tim Devin, EMS**

**Secretary/Treasurer: Kristy Siebert, Home Health**



**Executive Board Meeting**  
**November 18, 2020 @ 1pm**  
**Meeting Notes**

The Executive Board Meeting of the Northeast Florida Healthcare Coalition was a virtual meeting held via Zoom teleconference technology. A virtual meeting was held because of social distancing requirements due to COVID-19. The meeting commenced at 1:00pm on Wednesday, November 18, 2020.

**CALL TO ORDER**

The meeting was called to order by Chairperson Rich Ward (Hospital) with a validation of a quorum, with the following Executive Board members present:

Baker County – Jose Morales  
Clay County – Sonny Rodgers  
Duval County – Richard Ward  
Nassau County – Ronnie Nessler  
St. Johns County – Noreen Nickola-Williams  
Emergency Management – Percy Golden  
EMS – Tim Devin  
Hospitals – Rich Ward  
Long Term Care – Jeff Markulik

**Absent:**

Flagler County – Suzette Reese  
Public Health – Robert Snyder  
Home Health – Kristy Siebert

A sign-in sheet was developed from the Zoom attendance roster, Zoom chat log, and emails received by the coordinator from attendees who participated by phone.

**Approval of Minutes**

The draft minutes and sign-in sheet from the October 21, 2020 meeting were provided as part of the meeting packet.

*Chairperson Ward called for a motion for approval of the October 21, 2020 meeting minutes. Jeff Markulik (LTC) moved approval; second by Noreen Nickola-Williams (St. Johns County). Motion carried.*

**FINANCIAL**

**\*Budget Report**

The finance report for October 2020 was presented by HCC Coordinator Eric Anderson.

*With no questions, Chairperson Ward called for a motion to accept the October 2020 budget report. Ronnie Nessler (Nassau County) moved approval; second by Tim Devin (EMS). Motion carried.*

\*Expenditure Requests

None at this time.

Management and Administration Update

- **ASPR Funding – COVID-19 Preparedness & Response Activities:** The Northeast Florida Regional Council, contract manager for the Region 3 Healthcare Coalition Alliance (18 counties) has entered into an agreement with Florida Hospital Association on being a recipient of a grant to address COVID-19 preparedness and response activities. The intent of this money is to identify, isolate, assess, transport, or treat patients with COVID-19 or other special pathogens or infectious diseases. The Alliance would like to create an Infectious Disease Working Group with 2-3 representatives from each Coalition. This working group will develop recommendations for long-term goals for the region.

Kickoff meetings for the Infectious Disease Working Group will begin after the New Year.

**BUSINESS**

\*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been four (4) membership requests since the last meeting. The list was provided in the meeting packet.

*Chairperson Ward called for a motion to approve of the membership requests. Noreen Nickola-Williams (St. Johns County) moved approval; second by Tim Devin (EMS). Motion carried.*

Update - Project Funding/Project Awards FY 20/21

Due to COVID-19 impacts, the Coalition has been able to assign additional funding towards project awards submitted by the healthcare coalition membership. As a result, the Coalition has \$133,626 available to fund projects for FY 20/21.

Staff is currently working with all project awardees on the Memorandum of Agreement (MOA) process. Only a small number of awardees have yet to return the signed MOA. Signed MOAs are due no later than January 8, 2021. All projects should be complete by May 1, 2021 and documentation submitted for reimbursement.

Draft COVID-19 After-Action Report/Improvement Plan for the Coalition

Staff of the Alliance provided a review of the COVID-19 After-Action Report/Improvement Plan. Staff gave an overview of Healthcare Preparedness and Response Capabilities and their associated objectives and activities, which were used as the evaluation standard for the COVID-19 activation. Staff gave a presentation on the first half of the AAR-IP in October, followed by the last half during this meeting. Comments will be gathered, and the final AAR-IP will be presented for consideration and approval at the December 2020 General Membership Meeting.

Staff will accepting comments through Friday, December 4, 2020. Comments can be sent to Eric

Anderson at [eanderson@nefrc.org](mailto:eanderson@nefrc.org).

### 2021 Coalition Surge Test (CST) Exercise

Staff has begun to prepare for the 2021 CST Exercise. This is an annual exercise meant to test patient placement for the 20% of the region's acute care beds. An initial planning meeting/webinar has been scheduled for December 17th for the hospital and ESF-8 partners across the region. A webinar link and agenda has been included in the agenda packet.

### Training and Exercise – Virtual Options

- Staff is working on local delivery of virtual classes
  - Disabilities & Disasters: COVID-19
  - First Responder Resiliency Workshop
- HCC Statewide Training Website - Currently in Development
- Training & Exercise Newsletter – staff developed and distributed the first monthly training and exercise newsletter. This was developed to provide a wide array of training opportunities to our diverse membership. Traditional providers such as CDP and ASPR Tracie have been highlighted, as well as other local providers.

### Upcoming Events

All Coalition Training and Exercise activities are cancelled or postponed due to COVID-19.

## **MEMBER AND OPEN DISCUSSION**

<u>Board Member Reports</u> None at this time.	<u>Open Discussion</u> General discussion about HCC and member support for local vaccination plans that will be implemented by county health departments for COVID-19 response. The HCC can be a key partner in coordination and for distribution of outreach/information materials.
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## **ADJOURN**

Next **General Membership** Meeting – December 16, 2020 @ 1:00pm  
Meeting will be conducted via Zoom. A link will be made available on the Agenda Packet.

Next **Executive Board** Meeting – January 20, 2021 @ 1:00pm  
Meeting will be conducted via Zoom. A link will be made available on the Agenda Packet.

<b>Roster - NEFLHCC Executive Board Meeting</b>		
<b>November 18, 2020</b>		
<b>#</b>	<b><i>Name</i></b>	<b><i>Agency/Organization</i></b>
1	Alex Rohlwing	FDOH - State
2	Dave Chapman	Ascension St. Vincent's
3	Donna Degennaro	Flagler Hospital
4	Eric Anderson	NEFRC
5	Gavin Butler	St. Johns County Emergency Management
6	Jeff Markulik	W. Frank Wells Nursing Home
7	Jose Morales	FDOH - Baker County
8	Kate Haigh	NEFRC
9	Kathleen Kavanagh	JU Healthcare Simulation Center
10	Ken Smithgall	Sentinel Crisis Solutions
11	Laura Fornecker	Beyond Home Health Care
12	Leah Guthrie	Mental Health Resource Center
13	Leigh Wilsey	NEFRC
14	Noreen Nickola-Williams	FDOH - St. Johns County
15	Percy Golden	Jacksonville Fire Rescue Department
16	Rich Ward	Orange Pak Medical Center
17	Richard Ward	FDOH - Duval County
18	Ronnie Nessler	FDOH - Nassau County
19	Sandi Courson	FDOH - State
20	Sonny Rodgers	FDOH - Clay County
21	Timothy Devin	Century Ambulance
22	Wes Marsh	Brooks Rehabilitation



**Quarterly General Membership Meeting**  
**December 16, 2020 @ 1pm**  
**Meeting Notes**

The Quarterly General Membership Meeting of the Northeast Florida Healthcare Coalition was a virtual meeting held via Zoom teleconference technology. A virtual meeting was held because of social distancing requirements due to COVID-19. The meeting commenced at 1:00pm on Wednesday, December 16, 2020.

**CALL TO ORDER**

The meeting was called to order by Vice-Chairperson Tim Devin (EMS) with a validation of members, with the following Executive Board members present.

St. Johns County – Noreen Nickola-Williams  
EMS – Tim Devin  
Hospitals – Dave Chapman (Alternate)  
Long Term Care – Wes Marsh (Alternate)  
Home Health – Theresa Gates (Alternative)

We did not have a quorum for this meeting.

Absent:

Baker County – Jose Morales  
Clay County – Sonny Rodgers  
Duval County – Richard Ward (excused)  
Flagler County – Suzette Reese  
Nassau County – Ronnie Nessler  
Emergency Management – Percy Golden  
Public Health – Robert Snyder

A sign-in sheet was developed from the Zoom attendance roster, Zoom chat log, and emails received by the coordinator from attendees who participated by phone.

**Approval of Minutes**

The draft minutes and sign-in sheet from the November 18, 2020 meeting were provided as part of the meeting packet.

*Vice-Chairperson Tim Devin (EMS) moved this item to the next meeting due to lack of quorum by voting members.*

**FINANCIAL**

**\*Budget Report**

The finance report for November 2020 was presented by HCC Coordinator Eric Anderson.

*Vice-Chairperson Tim Devin (EMS) moved this item to the next meeting due to lack of quorum by voting members.*



\*Expenditure Requests

None at this time.

Management and Administration Update

- **CDBG - Mitigation Planning Grant Update:** The Healthcare Coalition Alliance (18 counties) submitted a grant application to Florida DEO to fund a healthcare project known as the “North Florida Resiliency Plan for the Health and Medical Lifeline.” The grant application was selected for conference and further review by DEO staff. Coalition staff gave a presentation and answered questions from DEO staff at the end of September. We await further correspondence and the status of this project application.
- **Virtual Training** – HCC staff has been working with providers to offer virtual training. Staff will release training courses and registration links following the New Year.
- **ASPR Funding – COVID-19 Preparedness & Response Activities:** The Northeast Florida Regional Council, contract manager for the Region 3 Healthcare Coalition Alliance (18 counties) has entered into an agreement with Florida Hospital Association on being a recipient of a grant to address COVID-19 preparedness and response activities. The intent of this money is to identify, isolate, assess, transport, or treat patients with COVID-19 or other special pathogens or infectious diseases. The NEFRC is currently selecting a vendor to complete an infectious disease mitigation strategy.

**GUEST SPEAKER**

The HCC was pleased to host a guest speaker from the Florida Department of Health in Tallahassee. The Guest speaker provided an update to HCC membership on the COVID-19 vaccination planning process.

**Florida's  
COVID-19  
Vaccination  
Briefing**

**Stephanie Anspaugh-Naples, MPH**

COVID-19 Response Team  
State Medical Countermeasure Coordinator  
Bureau of Preparedness and Response  
Florida Department of Health

## **BUSINESS**

### **\*Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been four (3) membership requests since the last meeting. The list was provided in the meeting packet.

*Vice-Chairperson Tim Devin (EMS) moved this item to the next meeting due to lack of quorum by voting members.*

### **Update - Project Funding/Project Awards FY 20/21**

Due to COVID-19 impacts, the Coalition has been able to assign additional funding towards project awards submitted by the healthcare coalition membership. As a result, the Coalition has \$133,626 available to fund projects for FY 20/21.

Staff is currently working with all project awardees on the Memorandum of Agreement (MOA) process. Only a small number of awardees have yet to return the signed MOA. Signed MOAs are due no later than January 8, 2021. All projects should be complete by May 1, 2021 and documentation submitted for reimbursement.

### **Final Draft COVID-19 After-Action Report/Improvement Plan for the Coalition**

HCC Staff provided an overview of the final draft of the COVID-19 After-Action Report/Improvement Plan. Staff gave an overview of Healthcare Preparedness and Response Capabilities and their associated objectives and activities, which were used as the evaluation standard for the COVID-19 activation. Staff gave a presentation on the first half (Capabilities 1 & 2) of the AAR-IP in October, followed by the last half (Capabilities 3 & 4) in November.

Staff provided an open comment period from October through early-December to the membership. This final draft is the result of multiple review meetings.

*Due to the transparent and thorough review of the AAR/IP over several months, Vice-Chairperson Tim Devin (EMS) asked the membership for consensus regarding the approval of the Final Draft of the COVID-19 After Action Report/Improvement Plan. With no dissent, the membership approved the Final Draft of the COVID-19 After Action Report/Improvement Plan by consensus.*

### **2021 Coalition Surge Test (CST) Exercise**

The Federal Government has waived this exercise requirement for 2020. The State of Florida has given the HCC the option to implement the CST Exercise. In consultation with the hospital sector, the HCC has selected to waive this exercise for 2021.

The CST Exercise will be implemented again in 2022.

### **Training and Exercise – Virtual Options**

- Staff is working on local delivery of virtual classes
  - Disabilities & Disasters – Lunch and Learn Series (Feb, Mar, Apr)
    - Will be released soon
  - Center for Domestic Preparedness
    - 2021 Training and Speaker Series – released in 2021

- HCC Statewide Training Website - Currently in Development
- Training & Exercise Newsletter – staff will be developing and distributing the Training Newsletter this week.

#### Upcoming Events

All Coalition Training and Exercise activities are cancelled or postponed due to COVID-19.

### **MEMBER AND OPEN DISCUSSION**

<p><b><u>Board Member Reports</u></b> Mr. Tim Devin highlighted the need to fill the vacant alternate positions on the board. Open spots are in the EMS and Public Health alternate positions.</p>	<p><b><u>Open Discussion</u></b> General discussion about HCC and member support for local vaccination plans that will be implemented by county health departments for COVID-19 response. The HCC can be a key partner in coordination and for distribution of outreach/information materials.</p>
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### **ADJOURN**

Next **Executive Board** Meeting – January 20, 2021 @ 1:00pm  
Meeting will be conducted via Zoom. A link will be made available on the Agenda Packet.

Next **General Membership** Meeting – December 17, 2020 @ 1:00pm  
Tentative in Person Meeting. If not, meeting will be conducted via Zoom.  
A link will be made available on the Agenda Packet.

**Northeast Florida Health Care Coalition**  
**Financial Report**  
**As of November 2020**

<b>NEFHCC 20/21</b>	<b>Budget</b>	<b>November 2020</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 352,373.00	\$ 9,296.49	\$ 56,751.76	16%	\$ 295,621.24
Revenues	\$ 352,373.00	\$ 9,296.49	\$ 56,751.76	16%	\$ 295,621.24
<b>Expenses</b>					
Staffing Cost	\$ 131,726.00	\$ 7,616.42	\$ 54,508.84	41%	\$ 77,217.16
Printing	\$ -	\$ 1,370.07	\$ 1,381.38	0%	\$ (1,381.38)
Website	\$ 400.00	\$ 25.00	\$ 150.00	0%	\$ 250.00
D&O Insurance	\$ 234.00	\$ -	\$ 200.00	85%	\$ 34.00
Membership Dues	\$ 100.00	\$ -	\$ -	0%	\$ 100.00
State Corporation Fees	\$ 70.00	\$ -	\$ -	0%	\$ 70.00
Travel	\$ 9,920.00	\$ 285.00	\$ 285.00	3%	\$ 9,635.00
Professional Services	\$ 76,297.00	\$ -	\$ 226.54	0%	\$ 76,070.46
Expenses	\$ 218,747.00	\$ 9,296.49	\$ 56,751.76	26%	\$ 161,995.24

<b>PROJECTS FY 20/21</b>	<b>Budget</b>	<b>November 2020</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
Revenues	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
<b>Expenses</b>					
Projects	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
Expenses	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00

**Northeast Florida Health Care Coalition**  
**Financial Report**  
**As of December 2020**

<b>NEFHCC 20/21</b>	<b>Budget</b>	<b>December 2020</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 352,373.00	\$ 11,469.32	\$ 68,221.08	19%	\$ 284,151.92
Revenues	\$ 352,373.00	\$ 11,469.32	\$ 68,221.08	19%	\$ 284,151.92
<b>Expenses</b>					
Staffing Cost	\$ 131,726.00	\$ 11,408.33	\$ 65,917.17	50%	\$ 65,808.83
Office Supplies	\$ -	\$ 35.99	\$ 35.99	0%	\$ (35.99)
Printing	\$ -	\$ -	\$ 1,381.38	0%	\$ (1,381.38)
Website	\$ 400.00	\$ 25.00	\$ 175.00	0%	\$ 225.00
D&O Insurance	\$ 234.00	\$ -	\$ 200.00	85%	\$ 34.00
Membership Dues	\$ 100.00	\$ -	\$ -	0%	\$ 100.00
State Corporation Fees	\$ 70.00	\$ -	\$ -	0%	\$ 70.00
Travel	\$ 9,920.00	\$ -	\$ 285.00	3%	\$ 9,635.00
Professional Services	\$ 76,297.00	\$ -	\$ 226.54	0%	\$ 76,070.46
Expenses	\$ 218,747.00	\$ 11,469.32	\$ 68,221.08	31%	\$ 150,525.92

<b>PROJECTS FY 20/21</b>	<b>Budget</b>	<b>December 2020</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
Revenues	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
<b>Expenses</b>					
Projects	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00
Expenses	\$ 133,626.00	\$ -	\$ -	0%	\$ 133,626.00

**Northeast Florida Health Care Coalition**  
**Financial Report**  
**As of January 2021**

<b>NEFHCC 20/21</b>	<b>Budget</b>	<b>January 2021</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 352,373.00	\$ 10,433.04	\$ 78,654.12	22%	\$ 273,718.88
Revenues	\$ 352,373.00	\$ 10,433.04	\$ 78,654.12	22%	\$ 273,718.88
<b>Expenses</b>					
Staffing Cost	\$ 131,726.00	\$ 10,408.04	\$ 76,325.21	58%	\$ 55,400.79
Office Supplies	\$ -	\$ -	\$ 35.99	0%	\$ (35.99)
Printing	\$ -	\$ -	\$ 1,381.38	0%	\$ (1,381.38)
Website	\$ 400.00	\$ 25.00	\$ 200.00	0%	\$ 200.00
D&O Insurance	\$ 234.00	\$ -	\$ 200.00	85%	\$ 34.00
Membership Dues	\$ 100.00	\$ -	\$ -	0%	\$ 100.00
State Corporation Fees	\$ 70.00	\$ -	\$ -	0%	\$ 70.00
Travel	\$ 9,920.00	\$ -	\$ 285.00	3%	\$ 9,635.00
Professional Services	\$ 76,297.00	\$ -	\$ 226.54	0%	\$ 76,070.46
Expenses	\$ 218,747.00	\$ 10,433.04	\$ 78,654.12	36%	\$ 140,092.88

<b>PROJECTS FY 20/21</b>	<b>Budget</b>	<b>January 2021</b>	<b>Project To Date</b>	<b>% of Budget Spent</b>	<b>Funds Available</b>
<b>Revenues</b>					
State Contract	\$ 133,626.00	\$ 32,147.78	\$ 32,147.78	24%	\$ 101,478.22
Revenues	\$ 133,626.00	\$ 32,147.78	\$ 32,147.78	24%	\$ 101,478.22
<b>Expenses</b>					
Projects	\$ 133,626.00	\$ 32,147.78	\$ 32,147.78	24%	\$ 101,478.22
Expenses	\$ 133,626.00	\$ 32,147.78	\$ 32,147.78	24%	\$ 101,478.22

New Member Requests as of 2/10/2021

Name (First)	Name (Last)	Title/Job Duty	Type of Organization or Facility	Name of Facility/Organization	City
Gerald	Pangelinan	Police Officer / Emergency Preparedness Unit	Local public safety agencies (e.g., law enforcement and fire ser	Jacksonville Sheriff's Office	Jacksonville
Jared	Burkett	Plant Operations supervisor	Skilled nursing, nursing, and long-term care facilities	The Isle Health and Rehab	Orange Park
Debi	Thornton	Registered Nurse, charge	Outpatient health care delivery (e.g., ambulatory care, clinics,	Center One Surgery Center	jacksonville

First	Last	Title/Job Duty	Type of Organization or Facility	Name of Facility/Organization	County- Select all that apply
Tyler	Morris	Executive Director	Federal facilities (e.g., U.S. Department of Veterans Affairs (V	CIL Jacksonville	Baker,Clay,Duval,Nassau
Steven	Gardner	Facilities Management Director	Skilled nursing, nursing, and long-term care facilities	River Garden	Duval
BobbieJo	Mentz	Associate Administrator	Skilled nursing, nursing, and long-term care facilities	River Garden Senior Services	Duval
Faith	Regan	Executive Director	Skilled nursing, nursing, and long-term care facilities	Continuum Residential Service s	Nassau
Melissa	Mason	Chief Nursing Officer	Hospitals	Baker County Medical Services, Inc.	Baker
Marlon	Barnacia	Plant Operations and Maintenance Director	Skilled nursing, nursing, and long-term care facilities	Governors Creek Health and Rehabilitation	Clay
Deena	Ellis	Safety and Emergency Manager Coordinator	Hospitals	Adventhealth-Palm Coast	Flagler

**Ron DeSantis**  
GOVERNOR



**Dane Eagle**  
EXECUTIVE DIRECTOR

January 8, 2021

Eric Andreson  
Emergency Preparedness Manager  
the Northeast Florida Regional Council  
100 Festival Park Avenue  
Jacksonville, FL 32202

RE: Notice of Intent to Award—Rebuild Florida General Planning Support Program

Dear Mr. Andreson,

The Florida Department of Economic Opportunity (DEO) is pleased to inform you that the Northeast Florida Regional Council has been selected to receive Community Development Block Grant-Mitigation (CDBG-MIT) funds based on the North Florida Resiliency Plan for Health and Medical Lifeline application submitted for the Rebuild Florida General Planning Support Program. We would like to thank the Northeast Florida Regional Council for participating in the application process. Please see below for specific information regarding the Northeast Florida Regional Council's CDBG-DR project selection:

**Award Amount: Up to \$700,000.00**

In the next few weeks, someone from my team will contact you to continue the grant process. Receipt of CDBG-DR funds is contingent upon entering into a subrecipient agreement with DEO. DEO will reach out to your staff during the development of an acceptable scope of work and budget for the Northeast Florida Regional Council's subrecipient agreement. Once those are developed, DEO will send the subrecipient agreement for review.

DEO looks forward to partnering with the Northeast Florida Regional Council to serve Floridians in supporting their mitigation needs. If you have any questions or need further information, please contact Alyssa Hernandez, Mitigation Program Manager, at (850)717-8471 or email [alyssa.hernandez@deo.myflorida.com](mailto:alyssa.hernandez@deo.myflorida.com).

Sincerely,

Drew Winters, Director  
Office of Disaster Recovery

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
850.245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org)  
[www.twitter.com/FLDEO](https://www.twitter.com/FLDEO) | [www.facebook.com/FLDEO](https://www.facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.



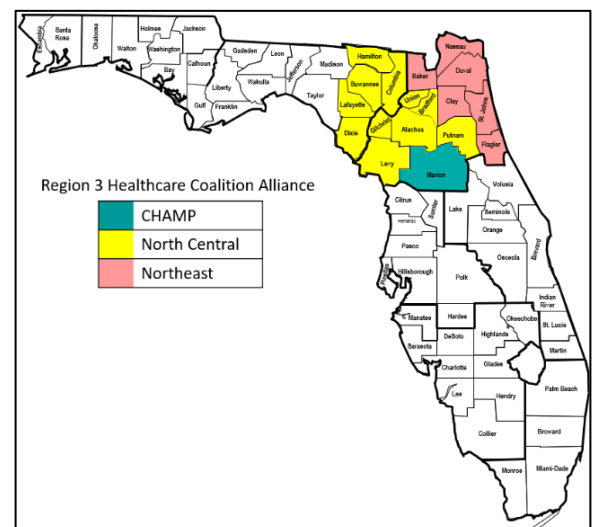
## NEFRC CBDG-MIT Planning Project “North Florida Resiliency Plan for the Health and Medical Lifeline”

The Northeast Florida Regional Council is applying to the CBDG-MIT Planning Grant funding opportunity (<http://floridajobs.org/rebuildflorida/mitigation>). The project team for this proposal, “North Florida Resiliency Plan for the Health and Medical Lifeline” represents a collaborative approach across multiple programs of NEFRC such as the Region 3- Healthcare Coalition Alliance, Emergency Preparedness, Resiliency and Community Planning, Economic Development, and Geographic Information Systems (GIS). A total of \$700,000, over 3 years, is being requested to fulfill the proposal tasks as outlined below.

**Project Purpose:** The purpose of this project proposal is to develop a “North Florida Resiliency Plan for the Health and Medical Lifeline” for the 18 counties in the Region 3 – Healthcare Coalition Alliance, which is a program administered by the Northeast Florida Regional Council.

**Area of Benefit:** The Region 3 – Healthcare Coalition Alliance is comprised of three (3) healthcare coalitions in north Florida.

**Description of Proposed Activity:** The North Florida Resiliency Plan for the Health and Medical Lifeline would be developed using existing Plans of the Region-3 Healthcare Coalition Alliance and through guidance provided in the Department of Health and Human Services’ (HHS) Sustainable and Climate Resilient Health Care Facilities Toolkit. (<https://toolkit.climate.gov/topics/human-health/building-climate-resilience-health-sector>)



The HHS Sustainable and Climate Resilient Health Care Facilities Toolkit was developed through a public-private partnership with the health care industry. By focusing specifically on improving health care infrastructure resilience, this framework aims to help a broad range of health care facilities and organizations improve their ability to function in the face of climate change and extreme weather events such as tropical cyclones, flooding, and severe storms.

The proposed project has a 3-year timeframe comprised of five (5) Elements. They are:

Year 1:

- Element 1: Climate Risks and Community Vulnerabilities Assessment
- Element 2: Healthcare Infrastructure Map Series & Analysis of Climate Exposure

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Year 2:

- Element 3: Assessment of Healthcare Infrastructure Protection and Resilience (Climate Sensitivity), Healthcare Facility Outreach, and Mitigation Strategies
- Element 4: Assessment of Essential Clinical Care Service Delivery, Healthcare Facility Outreach, and Mitigation Strategies

Year 3:

- Element 5: Complete the North Florida Resiliency Plan for the Health and Medical Lifeline with Community Feedback

***How the project will enhance community resilience:*** The North Florida Resiliency Plan for the Health and Medical Lifeline will significantly enhance the healthcare sector's ability to adapt and recover from impacts associated to flooding, storm surge, and sea level rise. While the primary focus is to reduce disruptions to the health and medical lifeline due to major impacts from extreme weather events (gray skies), this Resiliency Plan will provide supporting data, analysis, and mitigation strategies that will be useful during normal operations (blue skies). By focusing specifically on improving health care infrastructure resilience and essential clinical care service delivery, this Resiliency Plan aims to assist organizations in reducing future vulnerabilities and losses and improve the functioning of a broad range of health care facilities across the 18-county region.

The North Florida Resiliency Plan for the Health and Medical Lifeline will enhance community resilience in the following ways:

- Use existing regional healthcare sector plans and builds upon the baseline data, analysis, and recommendations already adopted across the region.
- Provide the healthcare sector with specific data, analysis, and mapping for new climate risks such as extreme flooding events, storm surge, and sea level rise.
- Provide 18-county healthcare sector data and analysis on:
  - Healthcare Infrastructure Protection and Resiliency
  - Essential Clinical Care Service Delivery
- Public Outreach and Planning – Planning Workshops will be held across the region on the results of the newly collected data and analysis. Planning sessions will be conducted to assist individual healthcare facilities and support agencies with implementing strategies to improve infrastructure protection and clinical care service delivery during blue or grey skies.
- Project provides direct support to hospitals and other healthcare facilities on patient surge planning and validates those activities through facility specific and regional patient surge and patient movement exercises.

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- Increased medical transportation resource availability due to development of a planning tool that highlights secondary and tertiary medical transportation providers.
- Final Resiliency Plan will use the results of the climate vulnerability analysis and mapping, as well as information gathered during the infrastructure protection and essential clinical care service delivery assessments and workshops to develop mitigation strategies to address both areas.
- Upon completion of the Resiliency Plan, the Region 3 – Healthcare Coalition Alliance will begin to seek public and private funding to address recommended mitigation strategies.

***Community Involvement in the Project:*** The healthcare coalitions that make up the Region 3 – Healthcare Coalition Alliance are robust and professional organizations. Each healthcare coalition has bylaws that govern their actions and an executive board made up of discipline representatives appointed by their professional affiliations in the hospital, public health, EMS, emergency management, long-term care, and home health sectors. The organizational bylaws and executive board structure of each healthcare coalition provides a framework for oversight and guidance of this project.

In addition to the executive board members and elected officers of the healthcare coalitions, current membership in the Region 3 – Healthcare Coalition Alliance exceed 700+ members and 470 healthcare facilities.

The healthcare coalitions conduct quarterly general membership meetings to highlight programming, training and exercise opportunities, project funding opportunities, and to coordinate on healthcare centric priorities. It is the intent to have this Resiliency Plan project as a standing agenda item for the quarterly general membership meetings. Transparency with the healthcare sector membership will allow for regular comment and feedback opportunities as we move through the project timeline.

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# Virtual Training Feb-Apr 2021

**2/25/21  
@ 12PM**

**Disasters & Disability Series # 1:  
ILN - Collaborating for Positive Change**

**3/3/21  
@ 10AM**

**Hospital Incident Command System  
Center for Domestic Preparedness**

**3/16/21  
@ 12PM**

**Gov't Roles in Medical Response  
Center for Domestic Preparedness**

**3/23/21  
@ 12PM**

**Healthcare Facility Preparedness  
Center for Domestic Preparedness**

**3/25/21  
@ 12PM**

**Disasters & Disability Series # 2:  
COVID-19 & Disability**

**4/22/21  
@ 12PM**

**Disasters & Disability Series # 3:  
Natural Disasters & Disability**

**CDP**

**CDP**

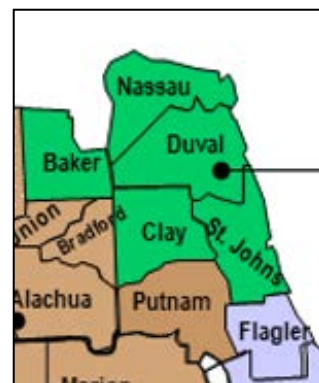
**CDP**

## **\*\*\*Disasters & Disability\*\*\***

### **A Virtual Lunch & Learn Series**

The Northeast Florida Healthcare Coalition has partnered with local affiliates of the Florida Association of Centers for Independent Living to provide a virtual “Lunch & Learn” series.

- **CIL Jacksonville**
- **Disability Solutions for Independent Living**
- **Center for Independent Living of North Central Florida**



Center for Independent Living staff aim to educate and collaborate with the healthcare community on impacts to people with disabilities as they relate to various types of disasters. The goal is to reduce barriers and to provide understanding on the challenges faced on accessing healthcare for this growing segment of the population.

Each virtual session will be a 90-minute interactive presentation and discussion. Please join us for one or all of the virtual sessions as part of this “Lunch & Learn” series.

***Reference the attached information for details on each virtual session. A ZOOM Webinar Link will be sent to registered attendees 24 hours before each virtual session.***

#### **1. February 25, 2021 – 1200 to 1330**

Virtual Class 1 - **Independent Living Network: Collaborating for Positive Change**

Registration link: [https://cil\\_class1\\_iln\\_collaborating\\_for\\_positive\\_change.eventbrite.com](https://cil_class1_iln_collaborating_for_positive_change.eventbrite.com)

#### **2. March 25, 2021 – 1200 to 1330**

Virtual Class 2 - **COVID-19 and Disability**

Registration link: [https://covid\\_19\\_and\\_disability\\_3\\_25\\_2021.eventbrite.com](https://covid_19_and_disability_3_25_2021.eventbrite.com)

#### **3. April 22, 2021 – 1200 to 1330**

Virtual Class 3 - **Natural Disasters and Disability**

Registration link: [https://natural\\_disasters\\_and\\_disability\\_4\\_22\\_2021.eventbrite.com](https://natural_disasters_and_disability_4_22_2021.eventbrite.com)

Questions, please contact: Eric Anderson, Coalition Coordinator

Email: [eanderson@nefrc.org](mailto:eanderson@nefrc.org) Cell: (904) 505-3428

**February 25, 2021 – 1200 to 1330**

### **Virtual Class 1 - Independent Living Network: Collaborating for Positive Change**

**Description and objectives:** Emergency management professionals, responders, and disaster-based organizations face a wide variety of barriers in reaching and meeting the needs of this vulnerable population before, during, and after disasters. To address these issues, the Independent Living Network (ILN) has created a multi-agency coalition that is prepared to collaboratively work with emergency management professionals. Participants of this training will be able to (objectives):

- I. Discuss and describe innovative and inclusive strategies the ILN can provide to emergency management professionals to help them: reach people with disabilities and improve their health, safety, and independence.
  - II. Explore lessons learned from the experiences between the ILN, emergency management, and other disaster professionals during current and recent disasters (i.e., COVID-19 Pandemic, Hurricane Irma, Michael, and Doran).
  - III. Describe how to collaborate on efforts between the ILN and emergency management to meet the disaster related needs of people with disabilities before, during, and after disasters.
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**March 25, 2021 – 1200 to 1330**

### **Virtual Class 2 – COVID-19 and Disability**

**Description and objectives:** Research is emerging about the impact of COVID-19 on people with disabilities. This training will discuss the latest findings about the impact, and actions being taken by the Independent Living Network (ILN) to address COVID-19 issues. Participants of the training will be able to address the following (objectives):

- I. COVID-19 Risk and Disability
  - II. COVID-19 and Access and Functional Needs of people with disabilities
  - III. COVID-19 and ILN Collaborations with Emergency Management
  - IV. COVID-19 and Continuity of essential disability Services
  - V. Various Issues related to COVID-19 and its impact on people with disabilities
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**April 22, 2021 – 1200 to 1330**

### **Virtual Class 3 – Natural Disasters & Disability**

**Description and objectives:** The health, safety, and independence of people with disabilities are at a greater risk during and after natural disasters. This training will discuss actions being taken to address these issues and participants of the training will be able to address the following (objectives):

- I. Disability 101: The basics
- II. Impact of disasters on people with disabilities:
- III. Access and Functional needs of people with fidelities
- IV. Disability Etiquette and communicating with people who have disabilities



To apply for this class, follow the instructions below: March 3, 2021 from 10:00am to 12:00pm

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
  - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
  - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
  - Enter your FEMA SID and password.
  - A CDP Training Registration System (TRS) application for 21NV-1037 HCV7 will open.
  - Complete the required fields.
  - Click the "Review and Submit Application Now" button.Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.  
(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 21NV-1037 HCV7 in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to [FEMASIDHELP@cdpemail.dhs.gov](mailto:FEMASIDHELP@cdpemail.dhs.gov) so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.





## Federal, State, and Local Roles in Medical Emergency Response

**Tuesday, March 16, 2021 from 1200-1315 (EST)**

To apply for this class, follow the instructions below:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
  - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
  - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
  - Enter your FEMA SID and password.
  - A CDP Training Registration System (TRS) application for 21NV-1038 HCV5 will open.
  - Complete the required fields.
  - Click the "Review and Submit Application Now" button.

Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.

(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 21NV-1038 HCV5 in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).

**Note:** For Private Sector participants, when completing the application, please select Local Government for the jurisdiction.
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to [FEMASIDHELP@cdpemail.dhs.gov](mailto:FEMASIDHELP@cdpemail.dhs.gov) so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.







## Healthcare Facility Preparedness

**Tuesday, March 23, 2021 from 1200-1315 (EST)**

To apply for this class, follow the instructions below:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
  - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
  - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
  - Enter your FEMA SID and password.
  - A CDP Training Registration System (TRS) application for 21NV-1039 HCV8 will open.
  - Complete the required fields.
  - Click the "Review and Submit Application Now" button.Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.  
(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 21NV-1039 HCV8 in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).

**Note:** For Private Sector participants, when completing the application, please select Local Government for the jurisdiction.
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to [FEMASIDHELP@cdpemail.dhs.gov](mailto:FEMASIDHELP@cdpemail.dhs.gov) so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.

