

NORTHEAST FLORIDA HEALTHCARE COALITION

Orange Park Medical Center

February 20, 2019 @ 1:30 PM



NEFLHCC AGENDA

I. Call to Order

- Validation of voting members present [accept designees, if required]
- Introductions
- *Approval of minutes from 1/24/19 meeting

II. Financial

- *Budget report (January 2019)
- Expenditure Requests
- Management and Administration
 - Project Funding Update
 - CMS Exercises - Pandemic Flu - Orange Park Medical Center
 - Advanced Healthcare Emergency Management
 - Active Assailant Plan Development Workshops
 - Continuity of Operations Plan Development Workshops

III. Business

- *Approval of General Membership Requests (January) - via forms
- Operations Plan Update
- Supply Chain Assessment and Survey Update
- Coalition Surge Tool Exercise
- EMAG Conference (Savannah, GA) - April 17-19, 2019
- Annual Funding Survey
- Affirmation of Primary and Alternate Board Members
- Upcoming Events

IV. Member Reports

- Board Member Reports
- Open Discussion

VII. Adjourn

Next Meeting: March 20, 2019 1:30 pm @ Orange Park Medical Center

Conference Call Line: 1-888-585-9008

Code: 511-666-088, then #

NEFLHCC Executive Board

Executive Committee

(membership by county – TOTAL OF 12 votes)

Baker – 1
Clay - 2
Duval – 2
Flagler - 2
Nassau - 1
St. Johns -2
At Large Members -2

A quorum is fifty percent (50%) of the total voting membership (Executive Board).

Executive Board

One representative per county, one representative per discipline, two at large members)
(TOTAL 12 votes)

6 County Reps

Baker –
Bek Parker (EM)

Clay - Sonny
Rogers (PH)

Duval – Richard
Ward (PH)

Flagler –
Edwin Baltzley (PH)

Nassau-
Mike Godwin (PH)

St. Johns –
Tim Connor (EM)

4 Discipline Reps

EM – Jeff Alexander
(St. Johns)

EMS – Joe Stores
(Duval)

Hospital – Rich
Ward (Clay)

PH – Robert
Synder (Flagler)

2 At Large Reps

Long Term Care –
Jeff Markulik

Home Health –
Kristy Siebert



Northeast Florida
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Northeast Florida Healthcare Coalition Voting Members

& Designated Alternates as of 2/19/19

Representation	Voting Member	Alternate Name	Alternate's Agency	Appointing Authority
Baker County	Bek Parker	Jose Morales	FDOH - Baker	ESF 8 Partners
Clay County	Sonny Rogers			ESF 8 Partners
Duval County	Richard Ward	Jim Schaudel	Duval County EM	ESF 8 Partners
Flagler County	Edwin Baltzley	Bob Pickering	Flagler County EM	ESF 8 Partners
Nassau County	Mike Godwin	Ronnie Nessler	FDOH-Nassau	ESF 8 Partners
St. John County	Tim Connor	Noreen Nickola-Williams	FDOH-St. Johns	ESF 8 Partners
Emergency Management	Jeff Alexander	Billy Estep	Nassau County EM	Regional Emergency Managers
EMS	Joe Stores	Tim Devin	Orange Park Medical Center	First Coast EMS Advisory Council
Hospitals	Rich Ward	Dave Chapman	St. Vincent's	First Coast Disaster Council
Public Health	Richard Snyder			Regional Public Health Officers
Long-Term Care	Jeff Markulik	Micah Barth	River Garden Hebrew Home	Florida Healthcare - District
Home Health	Kristy Siebert	Lori Tipton or Teresa Gates	Doctors' Choice Home Health Beyond Home Health Care Services	



Northeast Florida Healthcare Coalition

NEFLHCC Board Meeting **January 24, 2019** **Meeting Notes**

The Board Meeting of the Northeast Florida Healthcare Coalition was held at UF Health – Jacksonville (Towers – Mason Room) at 10:00 pm on Thursday, January 24, 2019.

CALL TO ORDER

The meeting was called to order by Vice-Chair Jeff Alexander with a validation of a quorum, with the following Board members present:

Baker County – Jose Morales
Clay County – Sonny Rodgers (via phone)
Duval County – Jim Schaudel
Flagler County – Ed Baltzley (Via phone)
Nassau County – Mike Godwin
St. Johns County – Tim Connor
Hospitals – Rich Ward (via phone)
EMS – Tim Devin
Emergency Management – Jeff Alexander, Vice-Chair
Home Healthcare – Kristy Seibert
Long Term Care – Jeff Markulik

Absent

Public Health – Robert Snyder

A sign in sheet is attached for all other attendees.

Introductions

Mr. Alexander called for introductions.

Approval of Minutes

The minutes from the November 14, 2018 meeting were made available online and provided at the start of the meeting.

Mr. Alexander called for a motion for approval of the November 14, 2018 meeting minutes. Michael Godwin moved approval; Dave Chapman seconded. Motion carried.

FINANCIAL

***Budget Report**

The finance report for both November and December 2018 was presented by Mr. Godwin.

With no questions, *Mr. Alexander called for a motion to accept the November and December 2018 budget report, Tim Devin moved approval, with a second by Tim Connor. Motion carried.*



*Expenditure Requests

None at this time.

Management and Administration Update

Mr. Anderson presented the following:

- Mr. Anderson provided an update on Coalition project funding. A total of 16 projects were awarded. Memorandums of Agreement have been executed with six (6) of the projects. Leigh Wilsey is prepared to execute the remaining ten (10) MOAs once awardees are ready to procure project resources. Please contact Leigh Wilsey (lwilsey@nefrc.org) regarding project tracking.
- The Coalition submitted a draft training and exercise plan (TEP) for 2020-2022. This TEP highlights the primary courses and exercises that will be coordinated and offered during those years. All TEPs are living documents, so priorities can be changed if desired by the Coalition Board and its members.
- The Coalition is offering CMS Provider/Supplier Tabletop Exercises for member organizations. The scenario for the exercise is pandemic influenza. Staff has been using the 100-year anniversary of the Spanish Flu as the backdrop to test emergency plans of our healthcare facilities. The first exercise was conducted at Brooks Rehabilitation on 11/28/18, and additional exercises will be offered throughout the region.
- The Coalition is sponsoring a Basic Healthcare Emergency Management and Advance Healthcare Emergency Management course. The Basic course was conducted at UF-Health on December 13th.
- Meetings are ongoing with the Duval County Public Schools regarding implementation of Stop the Bleed. At the most recent meeting it was discovered that the DOH Guidance for School Health expressly prohibits the use of a tourniquet on children. This guidance is used by the County for their EOP and Health guidelines. The Coalition received an update that new draft language has been introduced to allow for the use of a tourniquet on children.

BUSINESS

*Approval of General Membership Requests

As required by the bylaws, the Board must approve all membership requests. Since the last meeting, there are 9 new member requests. The list is provided in the meeting packet.

A motion was made by Tim Devin and seconded by Dave Chapman to approve the membership list as presented. Motion carried.

FDOH – Coalition Statewide Meetings

Mr. Anderson provided an overview of the face-to-face meetings held in Tallahassee. This was the first meeting of the Healthcare Coalitions since Hurricane Michael impacted the Region 1



and Region 2 Healthcare Coalitions. Items discussed were:

- IRMS – The contract for IRMS is about to expire. FDOH has issued an RFP and are unsure if the current platform will be retained.
- Florida Infectious Disease Transportation Network (FIDTN) – this is the Plan for taking someone with a highly infectious disease to Emory University Hospital in Atlanta, GA. Discussions are being had with additional counties to enter the partnership of providers, with one being from Region 3.
- VA Resources – staff provided a brief overview of response resources that may be available through the Veteran’s Administration.
- Training and Exercises – staff participated in the statewide TEP process for the years 2020-2022. Priorities identified by the statewide consensus were psychological first aid and facility evacuations. Exercise priorities were active shooter, mass fatality, and responder management.

Operations Plan Update

The Coalition has a contract deliverable to produce a draft Operations Plan. The Operations Plan will come before the Coalition Executive Committee for their review and approval at the May meeting.

The intent is for the Coalition to have a response role in the region. It is the desire of the federal government to have Coalitions that act as a multi-agency coordination center or MACC. Florida already has processes in place that start at the local level (county). It is not the desire of the Coalition to usurp any of those authorities established in Florida Statute, so an emphasis will be placed on supporting local ESF-8 (Health & Medical) as a force multiplier through coordination with the FDOH - Region 3 Regional Emergency Response Advisor (FDOH-RERA).

Supply-Chain Assessment and Survey Update

The Coalition has a contract deliverable to produce a draft Supply Chain Assessment. The Assessment will come before the Coalition Executive Committee for their review and approval at the May meeting.

Coalitions who attended the statewide face-to-face meetings agreed that they would work in partnership to develop a standardized survey. This short survey would be sent to Coalition members and would ask them questions related to their suppliers and supply chain. A survey will be sent out to member agencies once it has been developed.

Coalition Surge Tool (CST) Exercise

The CST has been scheduled for early-March 2019. An initial planning meeting was conducted with hospitals in Region 3 to determine who would like to participate. A total of five (5) hospitals in three counties have agreed to play in the hospital evacuation exercise. Training has been scheduled for exercise players in emergency management, ESF-8 (Health and Medical), EMS, and hospitals on February 15th. Evaluator teams are currently being developed and training will be conducted in late-February.



Affirmation of Board Members

The Coalition is set to conduct elections soon. A request has been made by staff for primary and alternate members to go back to their appointing organizations to affirm those that they have appointed to serve on the Coalition Executive Committee. Primary members will represent the pool of potential candidates to be considered for an elected position.

Upcoming Events

The Coalition will be conducting two classes and two exercises in the coming months. Training and exercise opportunities will be posted on the “Training and Exercise” tab of the Coalition’s website (http://www.neflhcc.org/Training_Exercises.html).

Registration links are provided for people to attend. They are:

❖ **January 2019**

- **CMS Provider/Supplier Tabletop Exercise**
 - January 30, 2019 – morning
 - Orange Park Medical Center - 2001 Kingsley Ave, Orange Park, FL 32073
 - Attendance of 50 – class is full
- **Advanced Healthcare Emergency Management (2-day)**
 - January 31, 2019 & February 1, 2019
 - St. Vincent’s Southside - 4201 Belfort Rd, Jacksonville, FL 32216
 - Bryan Auditorium
 - Registration Link: <http://www.cvent.com/d/ybq344/4W>

❖ **February 2019**

- **Hospital Incident Command Systems (HICS)**
 - Thursday, February 21, 2019 from 0900 - 1600
 - Student Limit: 30 Students
 - WJCT Studios - 100 Festival Park Avenue, Jacksonville, FL 32202
 - Registration: <https://hospital-i-c-s-2-21-19neflhcc.eventbrite.com>

❖ **March 2019**

- **Coalition Surge Tool Exercise**
 - March 5, 2019
 - Must Surge 20% of the acute care beds in the region
 - Exercises Hospitals, Emergency Management, EMS/Private Medical Transportation Services, ESF-8 (Health & Medical), and the Healthcare Coalition.



- **MGT 409 – Community Healthcare Planning & Response to Disasters**
 - March 11-12, 2019
 - Student Limit: 30 Students
 - WJCT Studios - 100 Festival Park Avenue, Jacksonville, FL 32202
 - Registration - <https://healthcare-planning-response-to-disasters-neflhcc.eventbrite.com>

MEMBER REPORTS

Board Member Reports

None at this time.

Open Discussion

None at this time.

With no additional business, the NEFLHCC meeting adjourned at 11:00 am. The next meeting will be held on February 20th at the Orange Park Medical Center at 1:30 pm.

DRAFT

Northeast Florida Health Care Coalition
Financial Report
As of January 2019

NEFHCC 18/19	Budget	January 2019	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 265,551.00	\$ 16,588.62	\$ 101,498.18	38%	\$ 164,052.82
Revenues	\$ 265,551.00	\$ 16,588.62	\$ 101,498.18	38%	\$ 164,052.82
Expenses					
Staffing Cost	\$ 157,393.00	\$ 13,442.49	\$ 79,427.82	50%	\$ 77,965.18
Telephone	\$ -	\$ 13.63	\$ 46.23	0%	\$ (46.23)
Office Supplies	\$ 3,100.00	\$ -	\$ 137.76	0%	\$ 2,962.24
Printing	\$ -	\$ 194.39	\$ 479.90	0%	\$ (479.90)
D&O Insurance	\$ 500.00	\$ -	\$ 202.76	0%	\$ 297.24
Travel	\$ 10,758.00	\$ 458.11	\$ 2,058.71	19%	\$ 8,699.29
Meeting Expenses	\$ 7,500.00	\$ -	\$ 2,080.00	28%	\$ 5,420.00
Marketing	\$ 34,000.00	\$ 2,480.00	\$ 9,920.00	0%	\$ 24,080.00
Professional Services	\$ 52,300.00	\$ -	\$ 7,145.00	14%	\$ 45,155.00
Expenses	\$ 265,551.00	\$ 16,588.62	\$ 101,498.18	38%	\$ 164,052.82

PROJECTS FY 18/19	Budget	December 2018	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 86,000.00	\$ -	\$ -	0%	\$ 86,000.00
Revenues	\$ 86,000.00	\$ -	\$ -	0%	\$ 86,000.00
Expenses					
Contractual Services	\$ 86,000.00	\$ -	\$ -	0%	\$ 86,000.00
Expenses	\$ 86,000.00	\$ -	\$ -	0%	\$ 86,000.00

Upcoming Event

❖ February 2019

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 - March 11-12, 2019
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 - Registration - <https://healthcare-planning-response-to-disasters-neflhcc.eventbrite.com>

❖ April 2019

- **CMS Provider/Supplier tabletop Exercise – Pandemic Influenza**
 - Wednesday, April 3, 2019 from 1300 – 1600
 - Exercise Limit: 50 Participants
 - Location: St. Johns County Emergency Operations Center (EOC) – 100 EOC Drive, St. Augustine, FL 32092
 - Registration Link: <https://neflhcc-cms-tabletop-exercise-4-3-19.eventbrite.com>

- **Active Assailant Plan Development Workshops**
 - April 23rd, 2019 - 0830 to 1230
 - Orange Park Medical Center – Classroom #7, 2001 Kingsley Avenue, Orange Park, FL 32073
 - Registration link: <https://active-assailant-plan-development-workshop-4-23-19.eventbrite.com>

❖ **May 2019**

- **Nursing Home Incident Command System (NHICS)**
 - Thursday, May 30, 2019 from 0900 - 1630
 - Student Limit: 35 Students
 - Location: Flagler County Emergency Operations Center (EOC)
1769 Moody Blvd., Building #3, Bunnell, FL 32110
 - Registration - <https://nursing-home-incident-command-system-nhics-5-30-19.eventbrite.com>

- **Active Assailant Plan Development Workshops**
 - May 31st, 2019 - 0830 to 1230
 - WJCT Building – Community Room, 100 Festival Park Avenue, Jacksonville, FL 32002
 - Registration link: <https://active-assailant-plan-development-workshop-5-31-19.eventbrite.com>

❖ **June 2019**

- **Active Assailant Plan Development Workshops**
 - June 12th, 2019 - 0830 to 1230
 - St. Johns County Emergency Operations Center (EOC), 100 EOC Drive, St. Augustine, FL 32092
 - Registration link: <https://active-assailant-plan-development-workshop-6-12-19.eventbrite.com>

The Coalition is currently finalizing details for offering Continuity of Operations Plan Development Workshops. Stay tuned for future emails and newsletters highlighting these opportunities.

New Member Requests - January 2019

#	Last Name	First Name	Title	Facility Name	Facility Type	County
1	Anderson	Katie	Administrator	Jacksonville Surgery Center	Freestanding Emergency Room, stand-alone surgery centers	Duval
2	Andrews	Theresa	ADC Program Director	All Saints Early Learning and Community Center	Other (e.g., child care services, dental clinics, social work services, faith-based organizations) - Adult Daycare	Duval
3	Beluscak	Timothy	Administrator	Jacksonville Beach Surgery Center	Freestanding Emergency Room, stand-alone surgery centers	Duval
4	Blanchard	John	Detective	Baker County Sheriff's Office	Emergency Management Organization	Baker
5	Civil	Rochelle	Senior Planner	Department of Health in Duval	Public Health Agency	Duval
6	Clayton	Jennifer	Assistant Administrator	Jacksonville Beach Surgery Center	Freestanding Emergency Room, stand-alone surgery centers	Duval
7	Combs	Sue	Director of Nursing	Florida Department of Health - Baker County	Public Health Agency	Baker
8	Combs	Kay	Manager, Campus housekeeping service	Fleet Landing	Skilled Nursing, Nursing & Long-term care facility	Duval
9	Devin	Timothy	Executive Director	Century Ambulance	EMS (including inter-facility and other non-EMS patient transport systems)	Duval
10	Dyer	Pauline	Owner/ caregiver	QUEEN OF ANGELS ALF	Assisted Living Facility	Clay
11	Gottal	Brian	Executive Director	Brookdale Crown Point	Assisted Living Facility	Duval
12	Hill	Rosabel	Branch Director	Encompass Health	Home Health Agency (including home and community-based services)	Duval
13	Janssen	Lyn	Home Health Clinical Manager	AdventHealth Home Care East Florida	Home Health Agency (including home and community-based services)	Flagler
14	Lane	Regina	RN/CM	FKC St. Augustine	Dialysis Centers & Regional Centers for Medicare & Medicaid Services (CMS)-funded end-stage renal disease (ESRD) networks	Flagler

#	Last Name	First Name	Title	Facility Name	Facility Type	County
15	Lichtman	Joseph	Safety Specialist	Baptist Medical Center South	Hospital	Duval
16	Matheny	Rebecca	Executive Director	Wyndham Lakes	Assisted Living Facility	Duval
17	Meredith	Nancy	Associate Executive Director	Brookdale Mandarin	Assisted Living Facility	Duval
18	Moon	Carrie	Director of Nursing/Manager/Owner	All Care Home Nursing Services, LLC	Home Health Agency (including home and community-based services)	Duval
19	Mueller	Michelle	Executive Director	Brookdale Mandarin	Assisted Living Facility	Duval
20	O'Neill	Peggy	ADON	All Care Home Nursing Services, LLC	Home Health Agency (including home and community-based services)	Duval
21	Rader	Adam	Director of Plant Operations	Life Care Center of Hilliard	Skilled Nursing, Nursing & Long-term care facility	Nassau
22	Sholar	Elizabeth	Senior Director of Health Care Services	Fleet Landing	Skilled Nursing, Nursing & Long-term care facility	Duval
23	Wallace	Val	Owner	Valiz place	Assisted Living Facility	Duval
24	Williamson	Susan	Manager of Market Development	HCR ManorCare	Skilled Nursing, Nursing & Long-term care facility	Clay
25	Yost	Randy	Executive Director	Princeton Village of Palm Coast	Assisted Living Facility	Flagler



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904-279-0780
<http://www.neflhcc.org/>

Chairperson: Rich Ward, OPMC

*****FREE Training Course*****

Hospital Incident Command System (HICS)

- Thursday, February 21, 2019 from 0900 - 1600
- Student Limit: 30 Students
- Location: WJCT Studios
100 Festival Park Avenue
Jacksonville, FL 32202

Registration - <https://hospital-i-c-s-2-21-19-neflhcc.eventbrite.com>

This is an 6-hour course that provides a working foundation of the HICS concept. The course is designed to train leadership personnel on HICS Staff/General Staff primary positions.

The focus of the course is on organizing the hospital team, implementing command and control measures, and decision making. The course is delivered to meet requirements from The Joint Commission. Training objectives include:

- 1) Reveal an increased awareness of the impact that the Incident Command System has on healthcare facilities
- 2) Describe the relationship of ICS, NIMS, and HICS
- 3) Understand the need for hospital planning and the use of a standardized incident management system
- 4) Understand the HICS model and its integration into the current hospital organization
- 5) Prepare individual staff members for emergencies

Questions, please contact: **Eric Anderson, Coalition Coordinator**
Email: eanderson@nefrco.org Office: (904) 279-0885 ext. 178



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Chairperson: Rich Ward, OPMC

*****FREE Training Course*****

**MGT- 409 Community Healthcare Planning
and Response to Disasters**

- March 11-12, 2019
- Student Limit: 30 Students
- Location: WJCT Studios
100 Festival Park Avenue
Jacksonville, FL 32202

Registration - <https://healthcare-planning-response-to-disasters-neflhcc.eventbrite.com>

This is a 16-hour course dealing with Community Healthcare Planning and Response to Disasters.

When an entire community is affected by a large-scale incident involving mass casualties such as a natural disaster, a pandemic outbreak, or a terrorist attack, response activities require integration of emergency management, healthcare providers, public health officials, public safety officials, and other agencies operating in a community. Large-scale incidents are likely to overwhelm healthcare systems and communities must work together to address the needs of an overwhelming number of patients. Community Healthcare Planning and Response to Disasters will prepare communities to effectively plan for, respond to, and recover from this type of scenario.

This course will provide medium- to high-level decision makers with comprehensive planning tools to mitigate impacts on communities during large-scale incidents. This course examines the need for collaboration among responders in a community-wide disaster response. The NCBRT will deliver training through a combination of facilitated discussion, hands-on training, and traditional classroom-style instruction. Recognizing that response to disasters differs by locale, the course is designed to be tailored based on local participant needs.

The target audience for this course includes the healthcare provider community, emergency management, and responders to healthcare incidents.

Questions, please contact: Eric Anderson, Coalition Coordinator
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*****FREE Exercise*****

CMS Provider/Supplier Tabletop Exercise

- *Date:* Wednesday, April 3, 2019 from 1300 - 1600
- *Exercise Limit:* 50 Participants
- *Location:* St. Johns County Emergency Operations Center (EOC)
100 EOC Drive
St. Augustine, FL 32092

Registration Link:

<https://neflhcc-cms-tabletop-exercise-4-3-19.eventbrite.com>

The Northeast Florida Healthcare Coalition is pleased to provide a Tabletop Exercise for member organizations. This Exercise is being conducted to assist member organizations in complying with new CMS rules regarding exercise participation.

This exercise will be a comprehensive discussion-based tabletop exercise with an open discussion led by an exercise facilitator. The scenario will be centered on Pandemic Influenza. The narrated discussion will present a series of scenarios with accompanying problem statements designed to challenge providers' and suppliers' Emergency Plans.

Participants will be challenged to assess their plans, policies, and procedures related to the CMS Emergency Preparedness Rule requirements for Medicare and Medicaid participating providers and suppliers. Key personnel and community stakeholders will be discussing the protective actions based on the emergency scenarios.

Participating organizations will walk away having identified strengths and areas for improvement within their Emergency Plan. Exercise staff will provide participants with an After-Action Report (AAR) overview and document template that can be completed by individual facilities.

Questions, please contact: **Eric Anderson, Coalition Coordinator**
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Chairperson: Rich Ward, OPMC

*****FREE Course*****

Nursing Home Incident Command System (NHICS)

- Thursday, May 30, 2019 from 0900 - 1630
- Student Limit: 35 Students
- Location: Flagler County Emergency Operations Center (EOC)
1769 E. Moody Blvd., Building #3
Bunnell, FL 32110

Registration - <https://nursing-home-incident-command-system-nhics-5-30-19.eventbrite.com>

This is a 6-hour course that provides a working foundation of the NHICS concept. This class was developed to provide planning and response guidance to nursing homes and other long-term care facilities. It describes the nursing home incident command system, which can be used by facilities regardless of size or resident care capabilities, and is intended to assist with emergency planning and response efforts for all hazards.

The focus of the course is on organizing the nursing home team, implementing command and control measures, and decision making. The course is delivered to meet requirements from The Joint Commission. Training objectives include:

- 1) Reveal an increased awareness of the impact that the Incident Command System has on healthcare facilities
- 2) Describe the relationship of ICS, NIMS, and NHICS
- 3) Understand the need for nursing home planning and the use of a standardized incident management system
- 4) Understand the NHICS model and its integration into the current hospital organization
- 5) Prepare individual staff members for emergencies

*****CEUs are available for Nursing Home Administrators who attend this course*****

Questions, please contact: **Eric Anderson, Senior Regional Planner**
Email: eanderson@nefrc.org Office: (904) 279-0885 ext. 178



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*** Active Assailant Plan Development Workshops ***

1. April 23rd, 2019 - 0830 to 1230

Orange Park Medical Center – Classroom #7, 2001 Kingsley Avenue, Orange Park, FL 32073

Registration link: <https://active-assailant-plan-development-workshop-4-23-19.eventbrite.com>

2. May 31st, 2019 - 0830 to 1230

WJCT Building – Community Room, 100 Festival Park Avenue, Jacksonville, FL 32002

Registration link: <https://active-assailant-plan-development-workshop-5-31-19.eventbrite.com>

3. June 12th, 2019 - 0830 to 1230

St. Johns County Emergency Operations Center (EOC), 100 EOC Drive, St. Augustine, FL 32092

Registration link: <https://active-assailant-plan-development-workshop-6-12-19.eventbrite.com>

In this **FREE 4-hour workshop**, expect to experience a dynamic combination of learning, exchanging ideas and at the same time working through how to effectively plan for an active assailant for your organization. This facilitated workshop will walk you through the planning process and key elements to consider while putting together your plan. Feel free to bring your existing plan in a format that you may edit as we move through the workshop, otherwise an electronic Active Assailant Plans Template will be sent to you prior to the workshop that you may prefer to use. Please bring a laptop with files loaded to enable you to make dynamic changes during the session. We encourage you to bring floorplans if available to help us guide you if you wish. Some of the key elements to be explored will be:

- Key Individuals and plans
- Threat Management and Active Assailant Teams
- Lockdown Procedures
- First responder coordination
- Communications
- Recovery and Continuity of Operations
- Rally/Assembly locations

At the end of the workshop you'll be put in a position to accelerate your planning effort or update existing plans with confidence!

Questions, please contact: **Eric Anderson, Coalition Coordinator**
Email: eanderson@nefrc.org Office: (904) 279-0885 ext. 178